



HEALTH & SAFETY COMMITTEE MEETING

Direct Bore Inc.

6834 Hiram Drive, Ottawa ON K4P 1A2

March 19, 2019 (10:00am)

APPROVED MINUTES

Committee Members			
Andre Brunet, Co-Chair	Chris Brent	Michelle Richer	Wayne Tackaberry
Deborah Mohr-Caldwell			
Regrets			
Neil Falls, Chair	Chris Keeping	Ty Arslan	Trisha MacKay
Andy Johnston	Nicky Iannucci		
Guests			
David Cormier <i>Auspice Safety Inc.</i>	Jason Gordon <i>Cobalt Safety East</i>		
Staff			
Kathryn Sutherland			

#	Item
1	<p>Review of Minutes and Action Items from February 19, 2019, meeting.</p> <p>ACTION: Remove action item “Health & Safety Committee members to send information to K. Sutherland regarding types and numbers of incidents, and training provided to workers.” The City’s communications group has taken over management of the <i>Courtesy is a Two-Way Street</i> campaign and there is no role for NCHCA.</p>
2	<p>Ministry of Labour</p> <p>Blitzes:</p> <ul style="list-style-type: none"> • May 1, 2018 – March 31, 2019: quarries & blasting procedures. This blitz is ongoing. Expect yearly or bi-yearly meetings with mining producers. The current focus is on noise and dust at the worker level. Want to look at where industry is focusing its efforts with a view to better compliance without issuing orders or doing spot inspections. • August 1, 2018: utility work. • Currently, blitzes on trenching and reversing equipment. • New inspectors are working weekends and off hours and focusing on homebuilders and

	residential sites. Their mandate is roofing and underground economy, but they are looking at everything. This is not an education blitz, it is an enforcement blitz.
3	<p>Ministry of Transportation</p> <ul style="list-style-type: none"> Continuing with CVOR enforcement. Suggestion that drivers record all breaks and lunches to gain extra time to drive home.
4	<p>Theft</p> <ul style="list-style-type: none"> Direct Bore had a new skid steer stolen recently with less than 500 hours. A lot of equipment is going missing around their office such as trailers and a mini excavator. Suggestion to send the information on to George Kleinsteiber (OSWCA). Suggestion to have the Ottawa Police speak to NCHCA members regarding what they could be doing. Louis Bray is taking a proactive approach and considering a bait program with the Ottawa Police using GPS units with long term batteries. It looks like it is the same group behind a series of thefts.
5	<p>Ottawa Police</p> <p>No discussion.</p>
6	<p>Ontario Provincial Police</p> <p>No discussion.</p>
7	<p>Fleet Safety Council</p> <ul style="list-style-type: none"> These monthly meeting are worth attending, should consider sending whoever looks after CVOR in your organization. Electronic logs are coming in 2020. Right now, do not have to keep a log, just a time record. <p>ACTION: K. Sutherland to send schedule of meetings to committee.</p> <p>ACTION: A. Brunet to send monthly minutes to K. Sutherland for inclusion in the agenda meeting package.</p>
8	<p>Workplace Safety & Insurance Board</p> <ul style="list-style-type: none"> Working with Return to Work Specialists has proven to be effective as they explain to the worker what they are expected to do. For difficult workers, contact the Office of the Employer Advisor for assistance. <p>Safety Groups</p> <ul style="list-style-type: none"> Future meetings will be at the new IHSA facility. Noted that Safety Group levels do not intertwine with COR. Marathon is equivalent COR certified. Louis Bray has submitted their desk top audit. Florence (?) is not doing the Ottawa audits this year.
9	<p>NCHCA/City Liaison Meetings</p> <ul style="list-style-type: none"> February 15, 2019 Liaison Meeting Notes were reviewed. The only H&S item was

	<p>discussion of the COR Open Forum.</p> <ul style="list-style-type: none"> The committee discussed briefly whether COR is the right program. Should it be 3rd party audit or equivalent? Should we wait until MOL changes are confirmed?
10	<p>NCHCA Information</p> <p>Education Series Event #4: City Spec Update was scheduled to take place on March 22, 2019, at Ben Franklin Place. The date has been changed by the City to April 18, 2019, from 1:45 to 4:15.</p> <p>AGM: April 4, 2019, Centurion Conference & Event Center</p>
11	<p>New Business</p> <p>No discussion.</p>
12	<p>February Safety Award</p> <ul style="list-style-type: none"> No submissions for February. Suggestion to add mention of all monthly award winners to the AGM speaking notes. Note that they are all included in the Annual Report to Members.
13	<p>Safety Award Ad in NCHCA directory</p> <ul style="list-style-type: none"> No concerns with the ad. The committee appreciated that the ad appears in the directory.
14	<p>2018 annual safety award winner (attachment 14)</p> <ul style="list-style-type: none"> Aecon: Glenn Mulligan, Glenn Mulligan, Dump Truck Driver.

	Next Meeting
Site:	Goldie Mohr's Sugarbush, 1544 Sherruby Way, Kanata ON K2W 1A9
Date:	Tuesday, April 16, 2019 at 10:00