



MEETING OF THE NCHCA BOARD

By Video Conference

Wednesday, June 10, 2020 (3:00pm-5:00pm)

APPROVED MINUTES

| Board Members & Association Representatives | | |
|---|----------------|----------------------|
| Darrin Alberty | Brian Lane | Jeff Mulcock (OSWCA) |
| Nick Bray | Paul Lemire | Leon Switzer |
| Edson Donnelly (CEO) | Dave McClure | Bob Watson |
| Dale Downey | Steve McEachen | |
| Stephen Goodman | Dave Meikle | |
| Regrets | | |
| John DeKroon | Chris Lesaux | Stephen Turner |
| Brad Gooderham | Nick Regalbuto | |
| Staff | | |
| Kathryn Sutherland | Kerri Albright | |
| Guests | | |
| Wade Cloutier | | |

| | Item |
|---|---|
| 1 | <p>Call to order and approval of agenda</p> <p><i>MOTION: It was moved by B. Watson, seconded by B. Lane that the agenda be approved, and the Chair be authorized to modify the order of discussion. Carried.</i></p> |
| 2 | <p>Collusion Clause</p> <p>The Board reaffirmed its commitment to adhere to the Collusion Clause.</p> |
| 3 | <p>Approval of Minutes</p> <p><i>MOTION: It was moved by D. McClure, seconded by L. Switzer that the Minutes of the May 13,</i></p> |

| | |
|----------|--|
| | <p><i>2020, Board meeting be approved. Carried.</i></p> |
| <p>4</p> | <p>Executive Reports</p> <p>(a) President’s Report</p> <ul style="list-style-type: none"> • J. McIntyre has resigned from the Board as, with the amalgamation of companies, R.W. Tomlinson had two Directors. Joel has agreed to chair the Operational Constraints Committee. • C. Duclos has confirmed that the City has approximately 565 projects ready for stimulus funding applications. • Economic Recovery Plan: City staff will provide an update to Council on June 24, 2020. • NCHCA Committees: volunteers are needed for the Operations Constraints and Spec (General Conditions) committees. <p>ACTION: Circulate e-mail from the City regarding steps to be taken if a worker tests positive for COVID-19.</p> <p>(b) Treasurer’s Report</p> <p><i>MOTION: It was moved by B. Lane, seconded by D. Meikle that the expenses for May 2020 be approved. Carried.</i></p> <p>The budget currently anticipates a deficit of about \$65,000. We remain hopeful that the following will positively contribute to our budget in the coming weeks:</p> <ul style="list-style-type: none"> • Government subsidy • Income generated from the events that can move forward • Promotion of membership renewals • Promotion of advertising in our newsletter and on our website <p><i>MOTION: It was moved by S. Goodman, seconded by D. Meikle that the revised 2020 COVID-19 Budget be approved. Carried.</i></p> <p>(c) Executive Director’s Report</p> <ul style="list-style-type: none"> • Deadline for AGM extended to December 31, 2020, members have been notified. • City of Ottawa Economic Recovery Plan to be presented to Council on June 24, 2020. • Update on stimulus funding – 565 City projects to be announced when funding is received, many are construction related. • Recruitment and Retention Project: MOL has confirmed initial approval of NCHCA’s funding request. Next, NCHCA will submit a formal application and obtain letters of support from project partners. <p>ACTION: K. Sutherland to share concept paper with J. Mulcock.</p> |
| <p>5</p> | <p>Board Business</p> |

| | |
|---|---|
| | <p>(a) OCA Task Group on Construction Site Hygiene</p> <p>Does NCHCA support the addition of a Site Hygiene Spec to City of Ottawa Specifications?</p> <ul style="list-style-type: none"> • Although this spec would even the playing field financially, the Board is not convinced that companies can realistically achieve the requirement for cleaning and inspection. • NCHCA appreciate the need for increased site hygiene but feel that each company has made improvements to their own policies since COVID-19. <p><i>MOTION: It was moved by P. Lemire, seconded by B. Lane that NCHCA does not support the addition of a Site Hygiene Spec to City of Ottawa Specifications. Carried.</i></p> |
| 6 | <p>City of Ottawa</p> <p>(a) Liaison Meeting Notes May 15, 2020</p> <ul style="list-style-type: none"> • Construction Act - The City has indicated they do not plan to implement the prompt payment processes in the Act until the end end of 2020. • Pre-construction Inspections: Vibration Monitors and exterior inspections have been suggested in lieu of interior inspections at this time. Costs are higher but it offers the contractor some protection. <p>(b) Forecast Tender Listing May 8, 2020</p> <p>(c) Next Liaison Meeting: June 19, 2020</p> <p>ACTION: Add B. Lane to the Construction Act committee. K. Sutherland to request a meeting with the City to discuss the delay in implementation of the prompt payment provisions of the Construction Act.</p> <p>Concern was expressed about the increasing costs of doing business post COVID. How can contractors recover the increased costs of information technology, health and safety requirements, additional supervision, etc.</p> <p>ACTION: Convene a meeting of the Operational Constraints Committee to discuss how to manage the increasing costs of doing business.</p> |
| 7 | <p>COVID-19 Roundtable: How is the pandemic affecting your operations?</p> <ul style="list-style-type: none"> • Reduced access to private property has become an issue as it is difficult to secure equipment, access utilities and restore driveways. |
| 8 | <p>For information</p> <p>Committee Reports</p> <p>(a) Nominating – No report</p> <p>(b) Bursary – No report</p> <p>(c) Education – No report</p> |

(d) Excess Soil – No report

(e) Health & Safety – No report

(f) Specifications

- The 2020-2021 Spec Update will kick off in the Fall with a request for issues and will culminate in March 2021. The update will incorporate OPS updates from April 2019, Nov 2019, April 2020, and Nov 2020.
- Asphalt – The City has scheduled a task force meeting for Monday, June 15, 2020. B. Gooderham is looking for information from the industry on how we handle RAP. S. Goodman to attend the meeting as well.
- Concrete – Meeting planned next week. The City and the task force are finding sites where scaling and pop outs are good, medium and poor. Photos will be used as a guide for what is and is not acceptable. The current Tech bulletin leaves the CA to decide what is acceptable. We are working toward a quantitative measurement tool.

ACTION:

- P. Lemire to send S. Goodman picture of salt effects on sidewalks.
- K. Sutherland to follow up with B. Gooderham re: presentation requested by the City at Asphalt meeting.

(g) Theft Prevention – No Report.

(h) VPM

- Quality control by the City appears to be an issue. VPM scores need to be recorded and posted in a timely fashion.
- City confirms VPM scores are reviewed for those ranked 1, 2 and 3 on a job to ensure all scores (even those not yet published) have been taken into account.
- Scores may be posted later if a vendor challenges a VPM score.
- The request for increased details (project name, original completion date, if marks have been submitted) on reports posted on MERX is being considered.
- Top 3 companies should be published when a job is awarded, no need rank anything lower as it reveals VPM scores unnecessarily.
- Meeting with the City is scheduled next week to discuss further.

(i) Construction Act – The City does not plan to implement revised payment processes in accordance with the Construction Act until the end of 2020.

9 Update on Events

(a) Golf Tournament: Currently scheduled for August 11, 2020, GreyHawk Golf Club. September Date to be considered.

(b) BBQ Shine & Show: Currently scheduled for August 2020, 1299 River Road

| | |
|----|---|
| | <p>(c) AGM: Currently scheduled for September 29, 2020, Centurion Conference & Event Center. Deadline to hold the AGM has been extended to December 31, 2020.</p> <p>(d) Fall Dinner Dance: Currently scheduled for November 7, 2020, Shaw Centre</p> |
| 10 | <p>Industry Linkages</p> <p>(a) Ottawa Construction Association – No Report</p> <p>(b) Consulting Engineers Ontario – no report.</p> <p>(c) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> • Patrick McManus has been appointed Executive Director. <p>(d) Ontario Road Builders Association & Ontario Asphalt Pavement Council</p> <ul style="list-style-type: none"> • Webinars continue, MTO 127 rates are under negotiation, contract relief language for upcoming tenders is being created. |
| 11 | <p>Roundtable – No items.</p> |
| 12 | <p>Future Meetings</p> <ul style="list-style-type: none"> • September 11, 2020 – Fall Retreat • October 14, 2020 – Centurion, Senate Boardroom • November 11, 2020 – Toromont Cat • December 9, 2020 – Tomlinson, Oxford Boardroom, Second Floor |
| 13 | <p>Meeting effectiveness</p> <p>a) What went well?</p> <p>b) This meeting would have been better if ...</p> |
| 14 | <p>The meeting closed at 5:00pm.</p> |