

HEALTH & SAFETY COMMITTEE MEETING

By Video Conference

May 19, 2020 (10:00-12:00)

APPROVED MINUTES

In attendance	Michelle Richer (Chair), Nicky Iannucci (Vice Chair), Neil Falls, Andre Brunet, Chris Brent, Earlane Lavergne, Jason Gordon, Debbie Mohr-Caldwell, Darcy McIvor (Taggart), Kerri Albright (NCHCA), Kathryn Sutherland
Regrets	Ty Arslan, Wayne Tackaberry, Darrin Alberty, Luke Stewart, Samantha Crepin, Kourtney Knight, Chris Keeping, Tracy Kearney, Glen Buch (Goldie Mohr), Joelle Perreault

#	Item
1	The minutes of the April 25, 2020, Health & Safety meeting were reviewed. No changes made.
2	<p>COVID-19 Roundtable</p> <ul style="list-style-type: none"> • Challenge is keeping people 6ft apart. • Some contractors have locked site trailers. • Offices are generally closed with restrictions on who can enter. Some companies are using an electronic daily and weekly attendance scan to track who is working in which area. Opening precautions include spacing people out, health check as people come into the building, keeping common areas clean, and removing half of chairs from boardrooms. • Hygiene is a focus – cleaning schedules are in place, wiping all surfaces twice a day, etc. • Fit assessment requirements are in place. • Are using half masks and allowing 2 people per company vehicle as long as wearing eye cover and masks.
3	<p>Ministry of Labour</p> <ul style="list-style-type: none"> • Inspectors have been on site over the last few weeks. • Looking at sanitation, hand washing, distancing and supplies. Inspections are primarily focused on COVID-19. • Want to see policies on pandemic and daily assessments and confirm that you are doing whatever you said you were going to do ex. do you have enough masks. Some walk around, some just look at the safety board. At Quarries, inspectors want to do everything online. No on-site inspection.

4	<p>Ministry of Transportation</p> <p>Service Ontario Centres are opening.</p>
5	<p>Theft</p> <p>No reports.</p>
6	<p>Ottawa Police</p> <p>Paid duty officers are available.</p>
7	<p>Ontario Provincial Police</p> <p>Police reports are available online to anyone with a report number. Reports are posted 20 days after an incident.</p>
8	<p>Fleet Safety Council</p> <p>May 12, 2020 Webinar</p> <ul style="list-style-type: none"> • Presentation: Health & Safety Resources / Training Tools for the Transportation Industry by Janet Mannella, VP Operations, Canadian Centre for Occupational Health & Safety • Some programs are free during Covid-19. Videos are being developed.
9	<p>Workplace Safety & Insurance Board</p> <ul style="list-style-type: none"> • WSIB is accepting COVID-19 claims. Statistics are the number of claims accepted/denied are available on WSIB's website.
10	<p>Ontario Regional Common Ground Alliance</p> <p>April 22, 2020 Webinar was attended by D. Mohr-Caldwell, C. Brent, and K. Sutherland.</p> <ul style="list-style-type: none"> • Presentation: GTel Engineering • Presentation: Dry Suction Technology by Peter Scholtens, Integrity Rail Products • Evolution of Excavation Best Practices – Gord Campbell, multiVIEW • 2019 ORCGA DIRT Report and Late Locates Summary – Doug Lapp, ORCGA • Ontario One Call Update – Jeff Hitchcock, Ontario One Call <p>Ontario One Call is providing training on properly requesting locates and how the system works.</p>
11	<p>City of Ottawa</p> <p>(a) NCHCA/City Liaison Meetings</p> <p>April 17, 2020 Liaison Meeting Notes</p> <ul style="list-style-type: none"> • Broadband Backup Alarms – waiting on requirements from the City

	<ul style="list-style-type: none"> • OCA Letter on Site Hygiene – working group has produced a draft spec • Onsite Compliance to Social Distancing – sites are under intense scrutiny and photographs are being sent to Mayor Watson, City Council and Premier Ford.
12	<p>NCHCA</p> <p>(a) AGM: postponed to September 29, 2020, Centurion Conference & Event Center</p> <p>(b) Golf Tournament: postponed to August 11, 2020, GreyHawk Golf Course</p>
13	<p>April Safety Award</p> <ul style="list-style-type: none"> • Louis Bray – Foreman built a jig with rollers for fusion welding inside a 4ft diameter pipe to address back strain. • Direct Bore – Worker assisted roofer with a bad hook knife injury. <p>The Direct Bore worker was selected for the April Safety Award. C. Brent to send information to K. Sutherland.</p>
14	<p>2020 Meetings</p> <ul style="list-style-type: none"> • June 16, 2020 – R.W. Tomlinson Limited 100 Citigate Drive, Ottawa, ON K2J 6K7 • July 21, 2020 – Marathon Underground Constructors Corporation 6847 Hiram Road, Greely, ON K4P 1A2
15	<p>The meeting closed at 11:30.</p>