



MEETING OF THE NCHCA BOARD

Centurion Conference & Event Center
170 Colonnade Road South, Nepean, ON

Wednesday, January 15, 2020 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Darrin Alberty	John DeKroon	Stephen Goodman
Brian Lane	Paul Lemire	Chris Lesaux
Dave McClure	Edson Donnelly (CEO)	Dale Downey
Dave Meikle	Nick Regalbutto	Leon Switzer
Stephen Turner	Bob Watson	Jeff Mulcock (OSWCA)
Regrets		
Brad Gooderham	Jim Flegg	Steve McEachen
Joel McIntyre		
Guests		
Michelle Richer, Marathon		
Staff		
Kathryn Sutherland	Kerri Albright	

	Item
1	<p>Call to order and approval of agenda <i>MOTION: It was moved by J. DeKroon, seconded by B. Lane that the agenda be approved, and the President be authorized to modify the order of discussion. Carried.</i></p> <p>Michelle Richer, Marathon Underground Constructors was welcomed as Co-Chair of the Health & Safety Committee. Regrets were received from JR Lesage, Chair of the Health & Safety Committee.</p>
2	<p>Collusion Clause The Board reaffirmed its commitment to adhere to the Collusion Clause.</p>
3	<p>Approval of Minutes</p>

	<p><i>MOTION: It was moved by B. Watson, seconded by D. Alberty that the Minutes of the November 13, 2019, Board meeting be approved. Carried.</i></p>
<p>4</p>	<p>Executive Reports President’s Report</p> <ul style="list-style-type: none"> • The December Board meeting was cancelled out of respect to the Cavanagh family. NCHCA made a donation in honour of Thomas Cavanagh. • City has implemented new requirements for contractors to have a health & safety management system in place. • NCHCA is working with the City as it modifies its payment processes to align with the Construction Act. <p>Treasurer’s Report Expenses</p> <ul style="list-style-type: none"> • We have exceeded budget in payroll expenses, professional fees and board and committee expenses. • Several members did not renew or pay 2019 membership fees • Two Corporate Sponsors in 2019 <p><i>MOTION: It was moved by D, Meikle, seconded by P. Lemire that the expenses for December 2019 be approved. Carried.</i></p> <p>Executive Director’s Report Endowment Funds are set up at three schools.</p> <ul style="list-style-type: none"> • Carleton 2005 – \$70,000 donated by NCHCA, OSWCA and the Ontario Ministry of Training - awarded as the NCHCA Sewer and Watermain Bursary • Algonquin College 2007 – donated by NCHCA, OSWCA and the Ontario Ministry of Training – awarded as the NCHCA Sewer and Watermain Bursary • La Cité – \$42,000 donated by NCHCA, OSWCA and the Ontario Ministry of Training <p>Ontario Labour Market Partnership Draft Concept Paper</p> <ul style="list-style-type: none"> • The OLMP program provides funding for initiatives that address labour market shortages. • The concept paper is the first step in the application process. It requests funding for a 3-year project to work on initiatives to improve perception of the industry and as a result improve our ability to attract new workers. The draft concept paper has been submitted. Please provide any comments to Kathy. <p>Laypersons Guide to the Construction Act</p> <ul style="list-style-type: none"> • The Guide was distributed with the agenda book.
<p>5</p>	<p>City of Ottawa Liaison Meeting Notes November 15, 2019</p> <ul style="list-style-type: none"> • City of Ottawa fleet service has converted to Broadband Backup Alarms. Going forward, companies doing night work will be required to have this technology installed. The City estimates the cost to be about \$300 per unit plus labour costs.

	<ul style="list-style-type: none"> • K. Sutherland distributed the City’s presentation on Broadband Backup Alarms to the Board. • The City has requested input from industry as to a reasonable timeline to implement this requirement. <p>Next Liaison Meeting is January 17, 2020, forward agenda items to K. Sutherland.</p> <p>Occupational Health and Safety Management System</p> <ul style="list-style-type: none"> • Technical Bulletin ISTB-2020-01 has been issued.
6	<p>Board Business</p> <p>Lifting half-loads by area</p> <ul style="list-style-type: none"> • The City has confirmed that it will not lift half-loads by area. <p>Certificates of Substantial Performance: Link2Build is now publishing Certificates of Substantial Performance.</p> <p>New member applications</p> <p><i>MOTION: It was moved by D, DeKroon, seconded by S. Turner, that Halpenny Insurance Brokers Ltd. and Sado Steel Inc. be approved for membership in NCHCA as associate members. Carried.</i></p> <p><i>ACTION – K. Albright to send welcome letter and package.</i></p>
7	<p>Committee Reports</p> <p>Nominating</p> <ul style="list-style-type: none"> • J. Flegg will be stepping down from the Board and will propose a replacement from Louis W. Bray. • S. Turner will remain on the Board. <p>Bursary – no update.</p> <p>Education</p> <ul style="list-style-type: none"> • Speakers have been confirmed for the Education Series. • Ontario One Call will speak on late locates. • 185 registered to date, this does not include city staff. <p>Health & Safety</p> <ul style="list-style-type: none"> • JR Lesage, Taggart Construction is the 2020 Chair of the Health & Safety Committee. • M. Richer, Marathon Underground is the 2020 Vice Chair of the Health & Safety Committee. <p>Specifications</p> <ul style="list-style-type: none"> • No update on Standards Review. • Concrete continues to be an issue.

	<p>Theft Prevention</p> <ul style="list-style-type: none"> • S. Turner, M. Segreto (Scava Construction) and R. Downing (Tomlinson) have volunteered for this committee. <p>Construction Act</p> <ul style="list-style-type: none"> • NCHCA’s working group provided feedback to the City regarding its proposed payment processes in December. No response from the City yet. <p>Excess Soil</p> <ul style="list-style-type: none"> • New regulations and implementation dates are in place. • S. Goodman mentioned the testing for this is very costly and he doesn’t think that the City will understand the true cost until a few more projects are completed. <p>VPM</p> <ul style="list-style-type: none"> • NCHCA provided comments on the City’s updated VPM Guide. We have not received a response. • 90 /10 OR 80/20 was discussed but no decision was made at the December meeting with the City.
8	<p>Industry Linkages</p> <p>Ottawa Construction Association</p> <ul style="list-style-type: none"> • The OCA Symposium is on February 26 & 27, 2020. NCHCA has a booth at the trade show. OCA anticipates about 2000 students will be bussed in but are concerned that the teachers’ strike may interfere with this. • Please let K. Sutherland know if you are attending and willing to spend some time in the booth to promote the association. <p>Consulting Engineers Ontario</p> <ul style="list-style-type: none"> • A request to continue to support the Education Series in 2021 has been submitted to CEO. <p>Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> • G. Cautillo is speaking at the Education Series. <p>Ontario Road Builders Association & Ontario Asphalt Pavement Council</p> <ul style="list-style-type: none"> • Bryan Hocking is speaking at the Education Series.
9	<p>2020 Events</p> <ul style="list-style-type: none"> • The Shaw Centre has been booked for the Fall Dinner Dance.
10	<p>Upcoming Events</p> <ul style="list-style-type: none"> • Curling Bonspiel – January 24, 2020 – Sold Out • Education Series – January 28, 2020 • OCA Symposium – February 26-27, 2020
11	<p>Roundtable – No comments.</p>

12	Future Meetings <ul style="list-style-type: none">• February 19, 2020• March 11, 2020• April – no Board meeting
13	Meeting effectiveness – no comments
14	Closing