



MEETING OF THE NCHCA BOARD

Centurion Conference & Event Center
 170 Colonnade Road South, Ottawa, ON K2E 7J5
 Senate Room

Wednesday, October 9, 2019 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Darrin Alberty	Jim Flegg	Brad Gooderham
Brian Lane	Paul Lemire	Chris Lesaux
Dave McClure	Steve McEachen	Joel McIntyre
Dave Meikle	Nick Regalbuto	Leon Switzer
Stephen Turner	Bob Watson	Jeff Mulcock (OSWCA)
Edson Donnelly (CEO)		
Regrets		
Stephen Goodman	John DeKroon	
Guests		
Dale Downey Thomas Cavanagh Construction		
Staff		
Kathryn Sutherland	Kerri Albright	

	Item
1	Call to order and approval of agenda <i>MOTION: It was moved by B. Lane, seconded by B. Watson that the agenda be approved, and the President be authorized to modify the order of discussion. Carried.</i>
2	Collusion Clause The Board reaffirmed its commitment to adhere to the Collusion Clause.
3	Approval of Minutes

	<p><i>MOTION: It was moved by C. Lesaux, seconded by D. McClure that the Minutes of the September 13, 2019, Board meeting be approved. Carried.</i></p>
<p>4</p>	<p>Executive Reports President’s Report</p> <ul style="list-style-type: none"> • S. Turner chaired the meeting as S. Goodman was away. • S. Turner confirmed the Board Retreat went well. <p>Treasurer’s Report</p> <ul style="list-style-type: none"> • J. Flegg indicated that we are currently forecasting an \$11,000 loss. Still have two more events – the Fall Dinner Dance and Sens Night. • Need to continue to promote sponsorship opportunities. <p><i>MOTION: It was moved by D. McClure, seconded by S. Turner that the expenses for September 2019 be approved. Carried.</i></p> <p>Executive Director’s Report</p> <ul style="list-style-type: none"> • New Ontario Construction Advisory Panel has been announced. No information yet as to who will sit on the panel. • New Working Group: Construction Act & the City of Ottawa. Aecon and Tomlinson have put forward representatives. Looking for more volunteers. Mandate of the committee is to work with the City to develop a process of invoicing in accordance with the Act. <p>OCA Symposium Update</p> <ul style="list-style-type: none"> • NCHCA is looking into providing a simulator for the event, S. Turner mentioned the need to recruit of labourers.
<p>5</p>	<p>City of Ottawa Liaison Meeting Notes September 20, 2019</p> <ul style="list-style-type: none"> • City is not going to require contractors to change from backup beepers to whoosh technology. • Late locates – D. Albery mentioned, 60-day refresh for Enbridge and Bell <p>Forecast Tender Listing September 2019 to March 2020</p> <ul style="list-style-type: none"> • The City has cancelled two contracts this year (William Street and Vanier), this can’t become a regular practice, it promotes bid shopping and is a poor procurement practice. • The group discussed many reasons why the bids may be cancelled (funding reallocation, cost is much higher than engineer estimate, reprioritizing, part of a larger project, etc.) • Discussions were also had about the need for a more accurate estimate to be made by engineers who are looking at a rolling average however, likely looking at past years of deflated numbers, now we are caught up and in a correction year where numbers are reasonable and accurate. <p>ACTION: K. Sutherland to add “Cancelled Contracts” to the agenda for the October 18, 2019 Liaison meeting.</p>

	<p>City of Ottawa Occupational Health and Safety Management System Proposed Contractor Requirements</p> <ul style="list-style-type: none"> • The City is planning to implement an OHSMA and is looking for NCHCA and OCA to work with them to communicate a positive, consistent message to industry. • ISO 45001, COR, CSA Z1000 and OHSAS 18001 will be recognized. NCHCA will suggest wording that requires an independent third-party verification, recognized in the industry. • Implementation dates were discussed – 2023 for contracts over 10 million.
6	<p>Board Business</p> <p>(a) Revised Nominating Policy <i>MOTION: It was moved by B. Gooderham, seconded by D. McClure, that the revised Nominating Policy be approved. Carried</i></p> <p>(b) New Member Applications <i>MOTION: It was moved by L. Switzer, seconded by D. Alberty, that Bishop Water Technologies and Mammoet Canada Eastern Limited be approved for membership in NCHCA as associate members, and that Capital Sewer Services Inc. be approved for membership in NCHCA as a contractor member. Carried.</i></p>
7	<p>Committee Reports</p> <p>(a) Nominating – nothing to report</p> <p>(b) Bursary – 14 strong applicants. Winners are: President’s Award – Mackenzie Beisheim, Robert Excavating Women in Construction Award – Hannah Bulmer, Taggart Construction Limited Board of Directors Award – Joel Sonnenburg, Aecon Construction Ontario East Ltd. The recipients have been invited to join us at the Fall Dinner Dance to be recognized.</p> <p>(c) Education</p> <ul style="list-style-type: none"> • Committee met on September 17, 2019. We are planning a 1-day event with outlook speakers in the morning and break out sessions in the afternoon. • Next meeting is on October 18, 2019. • Based on the challenges last year, Corina is going to attend the planning sessions on behalf of the City. • Proposed topics include; Communications and Prompt Payment (with adjudicator) <p>(d) Health & Safety – no report.</p> <p>(e) Specifications – issues with the time and material template. Winter concrete discussions continue, more asphalt and concrete meetings are scheduled.</p> <p>(f) Excess Soil – no report.</p> <p>(g) Anti-theft – D. McClure warned about fraudulent activity regarding persons who have PO numbers, an investigation is underway with the Ottawa Police.</p> <p>(h) VPM – no report.</p> <p>(i) Surveys & Mapping – No report. Remove this committee from the agenda going forward.</p>

8	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association Second day of the Symposium will be a youth engagement day. Hands-on stations will be set up – ex. roofing, simulator, sheet metal.</p> <p>(b) Consulting Engineers Ontario Christine (MacIntosh Perry) will be on sub-committee. CEO’s commitment to \$4000 for the 2020 Education Series was confirmed.</p> <p>(c) Ontario Sewer and Watermain Construction Association – no report.</p> <p>(d) Ontario Road Builders Association & Ontario Asphalt Pavement Council – no report.</p>
9	<p>Upcoming events</p> <p>Sens Night – October 23, 2019 against the Detroit Red Wings. Still looking for sponsors, 26 people are registered.</p> <p>Fall Dinner Dance – November 9, 2019, Canadian War Museum – 40 people are registered.</p>
10	<p>Roundtable</p> <ul style="list-style-type: none"> • Reminder that we need to encourage sponsorship • War museum should be a great venue for the Fall Dinner Dance
11	<p>Future Meetings</p> <ul style="list-style-type: none"> • November 13, 2019, Toromont Cat • December 9, 2019, Board dinner, Giovanni’s Restaurant • December 11, 2019, Aecon
12	<p>Meeting effectiveness</p> <p>a) What went well?</p> <p>b) This meeting would have been better if ...</p>
13	<p>Closing</p>