



MEETING OF THE NCHCA BOARD

Enerdu, 11 Main Street, Almonte, ON

Wednesday, March 20, 2019 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Stephen Turner	Dave Meikle	Darrin Alberty
Leon Switzer	Ray Shannon	Paul Lemire
Steve McEachen	Steve Goodman	Dave McClure
Jeff Mulcock (OSWCA)		
Incoming Board Members		
Domenic Madonna	Bob Watson	Chris Lesaux
Nick Regalbuto		
Regrets		
Perry Crozier	John DeKroon	Jim Flegg
Ezio Vena	Brian Lane	Joel McIntyre
Edson Donnelly (CEO)	Kevin Kiley	Brad Gooderham
Staff		
Kathryn Sutherland		

	Item
1	<p>Call to order and approval of agenda</p> <p><i>MOTION: It was moved by Dave McClure, seconded by Leon Switzer that the agenda be approved, and the President be authorized to modify the order of discussion.</i></p>
2	<p>Approval of Minutes (attachment 2)</p> <p><i>MOTION: It was moved by Steve McEachen, seconded by Steve Goodman that the Minutes of the January 1, 2019, Board meeting be approved.</i></p>
3	<p>Executive Reports</p> <p>(a) President's Report</p> <p>OCA Symposium was well attended. NCHCA gained 5 new members. Ken White Construction won the free membership.</p>

	<p>No progress on improvements to the road cut permit process or restricted hours issue.</p> <p>(b) Treasurer’s Report  NCHCA is in a better financial situation than expected. Members are renewing earlier than in previous years.  Expenses  <i>MOTION: It was moved by Steve McEachen, seconded by Dave McClure that the expenses for January and February 2019 be approved.</i>  Budget  <i>MOTION: It was moved by Dave Meikle and seconded by Steve McEachen that the 2019 budget be approved.</i></p> <p>(c) Executive Director’s Report  Update on membership renewals, curling bonspiel, education series, directory, new members, COR Open Forum.</p>
4	<p>City of Ottawa</p> <p>(a) The Board reviewed the notes from the January 25, 2019 and February 15, 2019 meetings.</p> <p>(b) Next Liaison Meeting: April 26, 2019</p> <ul style="list-style-type: none"> <li>• Use of Primavera schedules – seeking confirmation from the City that either Primavera or MS Office schedules can be used.</li> <li>• The Board discussed whether Liaison Meetings are of any value. Decision was made to continue with the meetings. Need to propose agenda items.</li> <li>• ACTION: Ask for a list of project managers.</li> </ul>
5	<p>Board Business</p> <p>(a) New member applications  <i>MOTION: It was moved by Steve McEachen and seconded by Dave McClure that: W.H. MacSweyn Inc. be approved for membership in NCHCA as a contractor member. THAT Loucon Metal Inc., Kelly Santini LLP, Cobalt Safety East, Robertson Rent-All, Norton Rose Fulbright Canada LLP, ADS Canada and Ken White Construction Limited be approved for membership in NCHCA as associate members. THAT United Counties of Leeds and Grenville be approved for membership in NCHCA as a government member.</i></p> <p>(b) Donation Policy  <i>MOTION: It was moved by Leon Switzer and seconded by Steve Goodman that the Donation Policy be approved.</i></p> <p>(c) Code of Conduct Policy  The Board reviewed the Draft Code of Conduct policy and asked that it be revised to include the ramifications of not complying with the policy (removal from the Board) and that the policy be put forward for approval at the next Board meeting.</p>

6	<p>Matters impacting the industry</p> <ul style="list-style-type: none"> <li>The Board discussed comments made by a City of Ottawa staff person at the March 15, 2019 Liaison meeting that included the words corruption and gouging. Next steps will be to clarify what was intended by the comments.</li> </ul>
7	<p>Events</p> <ul style="list-style-type: none"> <li>The Curling Bonspiel took place on January 31, 2019 and was a success.</li> <li>Next event is the AGM on April 4, 2019.</li> </ul>
7	<p>Committee Reports</p> <p>(a) Nominating – no report</p> <p>(b) Bursary – no report</p> <p>(c) Education – next event is the Spec Update scheduled for March 20, 2019 at Ben Franklin Place.</p> <p>(d) Health &amp; Safety – the Board reviewed the draft correspondence to the City regarding requiring COR certification and suggested that NCHCA not propose a timeline.</p> <p>(e) Specifications – City Spec Update will take place on March 22, 2019</p> <p>(f) Excess Soil – no report</p> <p>(g) Anti-theft – no report</p> <p>(h) VPM – no report</p> <p>(i) vSion – no report</p> <p>(j) Surveys &amp; Mapping – no report</p>
8	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> <li>OCA Symposium was a success. Will be a two-day event next year.</li> </ul> <p>(b) Consulting Engineers Ontario</p> <p>(c) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> <li>Request for submissions for the Volunteer of the Year Award</li> </ul> <p>(d) Ontario Road Builders Association &amp; Ontario Asphalt Pavement Council</p> <ul style="list-style-type: none"> <li>OAPC Partners in Quality Road Tour April 18, 2019</li> </ul> <p>(e) Association of Ontario Road Supervisors</p>
9	<p>Upcoming events</p> <ul style="list-style-type: none"> <li>Next event is the AGM, then the golf tournament.</li> </ul>
10	<p>Roundtable</p> <ul style="list-style-type: none"> <li>Reminder to use the Ontario One Call complaints process to report late locates. OSWCA receives a copy of complaints as well.</li> </ul>
11	<p>Future Meetings</p> <ul style="list-style-type: none"> <li>May 15, 2019 Aecon Construction Ontario East Ltd., Location to be confirmed</li> <li>June 19, 2019 Centurion Conference &amp; Event Center, 170 Colonnade Road, Ottawa</li> </ul>
13	<p>The meeting was closed at 5:15pm.</p>

