



MEETING OF THE NCHCA BOARD

Centurion Conference & Event Center, Ottawa, ON
 Wednesday, January 16, 2019 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Stephen Turner	John DeKroon	Joel McIntyre
Steve Goodman	Brian Lane	Leon Switzer
Darrin Alberty	Paul Lemire	Ezio Vena
Ray Shannon	Dave McClure	Edson Donnelly (CEO)
Regrets		
Jim Flegg	Dave Meikle	Steve McEachen
Perry Crozier	Kevin Kiley	Jeff Mulcock (OSWCA)
Guests		
Neil Falls		
Staff		
Alison Hogan	Kathryn Sutherland	

	Item
1	Call to order and approval of agenda <i>MOTION: It was moved by Dave McClure, seconded by Brian Lane THAT the agenda be approved, and the President be authorized to modify the order of discussion.</i>
2	Approval of Minutes <i>MOTION: It was moved by Paul Lemire, seconded by Joel McIntyre THAT the Minutes of the December 19, 2018, Board meeting be approved.</i>
3	Executive Reports (a) President's Report <ul style="list-style-type: none"> • New Year best wishes and for prosperity for 2019 • Are continuing to meet with Councillors. Please join us if you are available. • One Councillor suggested that we consider holding Lunch & Learn sessions. • The City's awareness campaign is renamed to <i>Courtesy is a Two-Way street</i>

	<p>(b) Treasurer’s Report</p> <ul style="list-style-type: none"> • NCHCA is in good shape overall. Forecasted deficit of \$12,900 was reduced to approximately \$6,000. <p>Expenses</p> <p><i>MOTION: It was moved by Steve Goodman, seconded by Dave McClure THAT the expenses for December 2018 be approved.</i></p> <p>(c) Executive Director’s Report</p> <ul style="list-style-type: none"> • The COR Open Forum will be held on February 6, 2019 • Continuing with Councillor meetings and regular meetings with Carina Duclos. • Re Construction Complaints – Michelle Richer, Debbie Mohr-Caldwell and Nicky Iannucci have volunteered to work on this committee. • OCA Symposium <ul style="list-style-type: none"> ○ SITECH Mid-Canada Ltd. is going to present on the use of drones during the heavy construction session. ○ Looking for board members to help out at the NCHCA booth on February 27, 2019.
4	<p>City of Ottawa</p> <p>(a) Liaison Meeting Notes: December 14, 2018</p> <ul style="list-style-type: none"> • S. Turner reviewed December’s minutes • Road Cut Permits – lengthy delays continue. There is only one coordinator which slows the process down. No other municipalities have this long of a wait for permits • VPM – there is no opportunity for Contractors to make submission or participate in an appeal process. It is more of a paper review. • Tack Coat tests by QA Laboratory – the City is considering a 5% penalty to the hot mix asphalt price. <p>(b) Forecasted Tenders List</p> <ul style="list-style-type: none"> • List with closing dates from December 18, 2019 to May 19, 2019 has been provided by the City. • Edson Donnelley highlighted that the project authority amounts are not correct as this number is not the total project value. <p>(c) Next Liaison Meeting: January 25, 2019 – request for agenda items</p>
5	<p>Board Business</p> <p>(a) New member applications</p> <p><i>MOTION: It was moved by Ray Shannon, seconded by John DeKroon, THAT TD Commercial Bank be approved for membership in NCHCA as an associate member, THAT Stinson Owl-Lite Inc. be approved for membership in NCHCA as an associate member and THAT Groeneveld Lubrication Solutions Inc. be approved for membership in NCHCA as an associate member. CARRIED</i></p> <p>(b) Updated 3-year plan</p> <ul style="list-style-type: none"> • Board reviewed the 3-year plan • Ongoing tasks are still in the plan • No suggestion or questions

	<p><i>MOTION: It was moved by Paul Lemire, seconded by Darrin Alberty THAT the draft 2019-2021 3-Year Plan be approved.</i></p> <p>(c) Updated Schedule of Meetings with City Councillors was provided to the Board.</p> <p>(d) Messaging for Councillor Meetings was provided to the Board</p> <ul style="list-style-type: none"> • Purpose of meeting, Councillor priorities, proposed infrastructures advisory committee, community goodwill project, complaints related in construction, restricted hours of work.
6	Matters impacting the industry
7	<p>Committee Reports</p> <p>(a) Nominating</p> <p>(b) Bursary</p> <p>(c) Education</p> <p>i. 2019 Heavy Construction Outlook: January 24, 2019</p> <p>(d) Health & Safety</p> <ul style="list-style-type: none"> • Drugs and Alcohol Policies • MOL Blitzes • No safety award winner for November • N. Falls will continue as Chair for 2019 and A. Brunet volunteered to co-chair. • Always looking for new committee members. Meetings are open to everyone. <p>(e) Networking</p> <p>i. Curling Bonspiel is coming up on January 31, 2019</p> <p>(f) Specifications</p> <ul style="list-style-type: none"> • D. Alberty reported that we are waiting on response from the City and what their intentions are with the input that we had provided – draft documents should be ready by end of January. • S. Goodman reported that the Concrete Spec Committee has been very busy with pop outs, scaling issues. <p>(g) Excess Soil</p> <ul style="list-style-type: none"> • Excess Soil – 2nd round is done and being reviewed. • Originally, government was categorizing excess soil and contaminated soil together however now they are focusing on each separately. • Contaminated soil legislation will be available by July 2019. <p>(h) Anti-theft</p> <ul style="list-style-type: none"> • Stamp serial numbers in many locations to make it possible to identify equipment. <p>(i) Technology</p> <p>(j) VPM</p> <p>(k) vSion – now getting some reporting from the City.</p> <p>(l) Surveys & Mapping – plans for more meeting but nothing concrete at this time.</p>
8	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association - focusing on OCA Symposium February 27, 2019.</p> <p>(b) Consulting Engineers Ontario – meeting this coming Monday, Jan 21</p>

	<p>(c) Ontario Sewer and Watermain Construction Association – annual conference in Jamaica in February.</p> <p>(d) Ontario Road Builders Association & Ontario Asphalt Pavement Council – annual conference at the Westin Harbour Castle, Toronto</p> <p>(e) Association of Ontario Road Supervisors – Decided not to advertise in Spotlight magazine this year.</p>
9	<p>Upcoming events</p> <p>(a) New Event: COR Open Forum</p> <ul style="list-style-type: none"> • February 6, 2019 – Centurion Center (email sent to members) <p>(b) AGM Speaker: Sergeant Mark MacMillan, Ottawa Police Canine Unit</p>
10	<p>Roundtable</p>
11	<p>Future Meetings</p> <ul style="list-style-type: none"> • April 10, 2019 Toromont Cat, 5 Edgewater Street, Kanata, ON K2L 1V7 • May 8, 2019 Aecon, location to be confirmed
12	<p>Meeting effectiveness</p> <p>a) What went well?</p> <p>b) This meeting would have been better if ...</p>
13	<p>Closing</p>