

HEALTH & SAFETY COMMITTEE MEETING

R.W. Tomlinson Limited  
100 Citygate Drive, Ottawa, ON K2J 6K7

June 19, 2018 (10:00 – 12:00)

MINUTES

Committee Members			
Neil Falls, Chair	Michelle Richer	Nicky Iannucci	Andre Brunet
Chris Brent	Chris Keeping	Andy Johnston	
Regrets			
Ty Arslan	Jr Lesage, co-chair	Kyle Munshaw	
Tracy Kearney	Mike Casey	Deborah Mohr-Caldwell	
Guests			
Wayne Tackaberry			
Staff			
Kathryn Sutherland			

Previous Items	
1	The Chair welcomed Andy Johnston from Aecon to the group.
2	An NCHCA / City Liaison meeting was held on May 18, 2018. No items pertinent to the Health & Safety Committee were discussed.
3	2019 Education Series kick-off meeting scheduled for June 20, 2018. Action: KS to let the committee whether any health and safety topics are proposed.
4	Ministry of Labour Upcoming blitzes include: <ul style="list-style-type: none"> <li>• April 1, 2018 – March 31, 2018: chainsaw operations</li> <li>• May 1, 2018 – March 31, 2019: quarries &amp; blasting procedures</li> <li>• August 1, 2018: utility work</li> </ul> Safety data sheets need to be reformatted by the end of the year.
5	Ministry of Transportation

	<p>There is a blitz on light vehicles that fall under CVOR classifications; same rules as apply to large trucks. Companies use various services to aid them with disputing fines and to recover points. MTO is also looking at log books and utility trailers.</p>
6	<p>Use of medical marijuana          WSIB will have a health severity index for each employer. The Employment Standards Act exemption tool is not ready yet.          CB attended a recent presentation on Managing Cannabis in the Workplace by CAPCORP (insurance company). A sample Workplace Substance Management Policy was provided.          Action: CB to provide the presentation and sample policy for distribution to the committee.</p>
7	<p>Training          Gilmour Printing (Mark Lister) uses Google platforms for all of their training.          Google is useful for non-office personnel, as are able to log in wherever wifi is available.          Aecon is using 3M.          Supervisor training will be next, with the curriculum will be set by chief prevention officer.</p>

	<p>Current Topics</p>
8	<p>Safety Groups          Safety Groups is a WSIB performance-based, premium rebate program in which companies work together, sharing their health and safety experiences and tools, so all members benefit. Member firms can receive rebates up to 6% of their WSIB premiums and reduce their workplace injuries and illnesses.          IHSA sponsors a construction safety group. Companies are facing challenges with COR assessments.          RWT does not participate in Safety Groups and is 8001 compliant. If a company is well into COR, it can meet the 8001 requirements. If a company has 8001, can request an equivalency report. But we are still going for COR.          Depending on what a company wants to bid on, must have COR. For international work, need to be ISO compliant. In Canada, it depends on who your client is.          RWT and Aecon do internal audits.          MTO inspectors notify the police before going into an audit.          Fleet Safety Council is a group focused on trucking issues. Meetings are worth attending.</p>
	<p>Theft          NCHCA has a direct contact in the Ottawa Police. Forward information about theft and vandalism to NCHCA for reporting.</p>
	<p>MSDS sheets need to be converted to the new SDS format by year end. Producers of concrete, asphalt, and aggregate products should be looking at this issue now to be in line with the coming deadline.</p>

	<p>NCHCA Information</p> <p>NCHCA's 40<sup>th</sup> Anniversary Golf Tournament is on June 26, 2018 and the Annual BBQ is on July 26, 2018.</p>
9	<p>New business</p> <p>Schedule 67, CJA, has 13 pages of infractions and fines. The list in the green book is a short summary of 13 items. It is worthwhile to distribute this information as a reminder.</p> <p>Towards Nappanee, MOL inspectors are watching for generators that are not grounded. TSSA is doing the same, looking for the electrical ticket that confirms that an electrician made the connection.</p> <p>There is a change to MTO documents that came into effect in February 2018. An engineer's opinion is required if a jersey barrier is to be placed within the one metre clearance zone of an excavation or trench. It is the owner's responsibility to obtain the opinion. Likely this will be changed to make it the contractor's responsibility. It is sufficient if there is an engineer's report for the site that says soil will support. A stop order will be issued for non-compliance.</p> <p>May request information from TSSA about who has been issued fines or orders. This is helpful when hiring new operators or supervisors.</p> <p>Send requests to <a href="mailto:publicinformationservices@tssa.org">publicinformationservices@tssa.org</a>.</p>
10	<p>May Safety Award</p> <ul style="list-style-type: none"> <li>• A Marathon representative provided on-site support to the Aecon crew after the Aecon worker was injured by a bulldozer, by distributing water and making sure everyone was ok as the crew was shaken up and in shock.</li> <li>• Aecon first responders did an excellent job of sealing off the area, controlling the hazards, and providing care to the injured worker.</li> </ul> <p>Committee agreed that the safety award would go to the Aecon first responders.</p> <p>Action: NF to send information to KS.</p>
	<p>Other Business</p> <p>NF spoke about the Aecon accident on the 417.</p> <p>Lessons learnt included: having a Crisis Plan for your company, hazards involving working around heavy equipment, complacency, and site response plans. Also, we discussed how to help manage the emotional impact of an event.</p>

	Next Meeting
Site:	Marathon Underground Constructors Corporation, 6847 Hiram Drive, Greely, ON K4P 1A2
Date:	July 17, 2018 at 10:00am