



MEETING OF THE NCHCA BOARD

Centurion Conference & Event Center, Ottawa, ON  
Executive Boardroom

Wednesday, January 10, 2018 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Jim Flegg (JF)	Darrin Alberty (DA)	Paul Lemire (PL)
Ken McIntyre (KM)	Perry Crozier (PC)	Steve McEachen (SM)
Stephen Turner (ST)	John DeKroon (DK)	Dave McClure (DM)
Steve Goodman (SG)	Ezio Vena (EV)	Kevin Kiley (KK)
Ray Shannon (RS)	Jeff Mulcock (OSWCA) (JM)	
Regrets		
Dave Meikle (DM)	Brian Lane (BL)	Edson Donnelly (CEO) (ED)
Guests		
Neil Falls (NF)	Leon Switzer (LS)	
Staff		
Alison Hogan (AH)	Kathryn Sutherland (KS)	

	Item
1	<p>Call to order and approval of agenda</p> <p>MOTION: It was moved by Ray Shannon, seconded by Perry Crozier to approve the agenda for the January 10, 2018 meeting. CARRIED</p>
2	<p>Approval of Minutes</p> <p>MOTION: It was moved by Steve McEachen, seconded by Perry Crozier to approve the minutes from the December 13, 2017 meeting. CARRIED</p>
3	<p>Executive Reports</p> <p>MOTION: It was moved by Steve Goodman, seconded by Perry Crozier to approve the expense for December 2017. CARRIED</p>

	<p>Executive Director’s Report</p> <ul style="list-style-type: none"> <li>• KS and ST attended a meeting with Councillor Egli and his staff; ST reinforced the need for a strong working relationship between the consultants, contractors and city councillors; also encouraged the Councillor to visit a working job site.</li> <li>• Councillor Egli requested that information of interest, such as new equipment or techniques, be shared with the City.</li> <li>• Briefly discussed the City Budget and the need for information as contractors are making decisions re: staffing etc.</li> <li>• KS will be meeting with Dale Harley and the Ottawa Business Journal on January 17, 2018 to discuss the possibility of profiling the heavy civil construction industry.</li> <li>• Carlo Taverna proposed that the Association consider creating a “Hall of Fame” to recognize members who show extra dedication and contribution to NCHCA.</li> </ul>
4	<p>City of Ottawa</p> <p>(a) CA-PPM update and request for feedback on use of electronic signatures ACTION: KS to request additional information from the City.</p>
5	<p>Board Business</p> <p>MOTION: It was moved by Paul Lemire, seconded by Ken McIntyre to approve Easylease Corp., Eastrock Ltd. and DLA Management Professionals Inc. as associate members.</p>
7	<p>Matters impacting the industry</p> <p>The Board had a brief discussion of the status of the amendments to the Construction Lien Act.</p>
8	<p>Committee Reports</p> <p>(a) Bursary – Meeting will be scheduled to determine timeline and rollout.</p> <p>(b) Education – 3-month co op incentive programs are available (ST)</p> <p>(c) Health &amp; Safety – Next committee meeting will be held at Karson’s 417 project site office. Will review safety related of a large road project; legalization of Marijuana (falls under Drug &amp; Alcohol policy). A WSIB update held at Sportsplex.</p> <p>(d) Social</p> <ul style="list-style-type: none"> <li>i. Curling Bonspiel – update on registration &amp; sponsorship</li> <li>ii. 2018 Directory – reminder to update profiles &amp; update on sponsorship</li> </ul> <p>(e) Specifications</p> <ul style="list-style-type: none"> <li>i. 2018-19 Spec Update &amp; request for issues (attachments 8ei-a, 8ei-b and 8ei-c)</li> <li>ii. Change Order Process Update (attachments 8eii-a and 8eii-b) City is reviewing our proposal; waiting for feedback; feels like we have not made any progress.</li> </ul> <p>(f) Theft Sergeant Brown acknowledged receipt of NCHCA’s letter of thanks.</p> <p>(g) Technology Website: what is working and what is not was reviewed/discussed. The Technology Committee is meeting on January 29, 2018, to discuss next steps.</p> <p>(h) VPM</p>

	NCHCA's comments have been submitted to the City and we are awaiting a response.
9	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> <li>• Held a strategic planning session to help identify key priorities.</li> <li>• Hiring a member liaison person to create more value for their members.</li> <li>• AGM will be February 13, 2018 at the Centurion Center.</li> </ul> <p>(b) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> <li>• Reminder to submit nominations for the OSWCA Volunteer of the Year Award.</li> <li>• OSWCA Convention will take place in Niagara Falls on February 11-14, 2018.</li> </ul> <p>(c) Ontario Road Builders Association &amp; Ontario Hot Mix Producers Association</p> <ul style="list-style-type: none"> <li>• ORBA Convention will take place in Toronto on February 5-6; KS to attend.</li> </ul> <p>(d) Association of Ontario Road Supervisors</p> <ul style="list-style-type: none"> <li>• PC forwarded information about the Education Series to OARB</li> </ul>
11	<p>Roundtable</p> <p>No additional items were discussed.</p>
13	<p>Future Meetings</p> <ul style="list-style-type: none"> <li>• February 14, 2018, Centurion Center, 3:00pm-5:00pm</li> <li>• March 21, 2018, Centurion Center, 3:00pm-5:00pm</li> </ul>
15	<p>Closing</p> <p>The meeting was closed at 5:00.</p>