



MEETING OF THE NCHCA BOARD

Centurion Conference & Event Center, Ottawa, ON  
Executive Boardroom

Wednesday, February 14, 2018 (3:00pm-5:00pm)

APPROVED MINUTES

Board Members & Association Representatives		
Ken McIntyre (KM)	John DeKroon (DK)	Dave McClure (DM)
Stephen Turner (ST)	Paul Lemire (PL)	Ezio Vena (EV)
Steve Goodman (SG)	Kevin Kiley (KK)	
Darrin Alberty (DA)	Steve McEachen (SM)	Edson Donnelly (CEO) (ED)
Regrets		
Jim Flegg (JF)	Ray Shannon (RS)	Perry Crozier (PC)
Dave Meikle (DM)	Brian Lane (BL)	Jeff Mulcock (OSWCA) (JM)
Guests		
Neil Falls (NF)	Leon Switzer (LS)	
Staff		
Alison Hogan (AH)	Kathryn Sutherland (KS)	

	Item
1	Call to order and approval of agenda MOTION: It was moved by SM, seconded by KM to approve the agenda for the February 14, 2018 meeting. CARRIED
2	Approval of Minutes MOTION: It was moved by DM, seconded by JD to approve the minutes from the January 10, 2018 meeting. CARRIED
3	Executive Reports MOTION: It was moved by ST, seconded by DM to approve the expense for January 2018. CARRIED

	<p>Executive Director's Report</p> <ul style="list-style-type: none"> <li>• KS and ST attended a meeting with Councillor Chiarelli; ST reinforced the need for a strong working relationship between the consultants, contractors and city councillors; also encouraged the Councillor to visit a working job site.</li> <li>• Councillor Chiarelli suggested that in 2019 proposed budget there will be support for a 1 to 2 % infrastructure tax levy.</li> <li>• KS confirmed that the use of electronic signatures will NOT be implemented by the City as part of Vision/CA-PPM at this time.</li> <li>• KS met with Dale Harley and the Ottawa Business Journal on January 17, 2018 to discuss the possibility of profiling the heavy civil construction industry. OBJ asked that NCHCA consider sponsoring an editorial section focused on the construction industry at a cost of \$1250/month. ACTION: Declined by the Board, KS to notify OBJ.</li> </ul>
4	<p>City of Ottawa</p> <p>(a) The City requested volunteers for a NCHCA working group with the City regarding surveys and mapping initiatives in 2018. ACTION: Email volunteer names directly to KS; CoCo, Toromont and Taggart (BL) volunteered to participate.</p> <p>(b) Forecasted Tender List – February to June provided by City.</p> <p>(c) Safer Roads Ottawa – interest level to participate again in 2018? ACTION: KS to add to weekly newsletter</p>
5	<p>Board Business</p> <p>MOTION: It was moved by DM, seconded by JD to approve Strathmar Trenching Inc., as a contractor member.</p> <p>MOTION: Loisselle Excavation membership application was deferred until next month for further investigation as to whether they meet the NCHCA By-Law requirements.</p> <p>MOTION: It was moved by JD, seconded by EV to approve Acier Ouellette Steel as an associate member.</p>
7	<p>Matters impacting the industry</p> <p>(a) KS provided an update on proposed amendments to Construction Lien Act. The prompt payment provisions will not be in effect until October 2019.</p> <p>(b) The Board discussed the impact of the recent increase in minimum wage on overhead.</p>
8	<p>Committee Reports</p> <p>(a) Bursary – Meeting will be scheduled to determine timeline and rollout. Decision required as to when the recipients will be presented with their bursaries as there is no Manhole Open in August and the June 26 tournament is too early. Could present at a Board meeting.</p> <p>(b) Education – 3-month co op incentive programs are available (ST)</p> <p>(c) Health &amp; Safety – Next committee meeting will be held at Louis Bray's office on March 20, 2018.</p> <p>(d) Social</p> <p>i. 2018 Directory – reminder to update profiles &amp; update on sponsorship</p>

	<ul style="list-style-type: none"> <li>ii. Ski Day – March 23, Tremblant, no registration to date; Teraflex and Lafarge are sponsoring the event.</li> <li>iii. AGM – April 12, 2018. Tom Anelsi no longer available. ST to follow up regarding Jeff Hunt through Richard Dionne.</li> </ul> <p>(e) Specifications</p> <ul style="list-style-type: none"> <li>i. 2018-19 Spec Update Meeting scheduled for February 23</li> <li>ii. Change Order Process Update – nothing received from City to date.</li> </ul> <p>(f) Theft Nothing at this time.</p> <p>(g) Technology Website: a challenging work in progress.</p> <p>(h) VPM: Meeting scheduled for February 16, 2018.</p>
9	<p>Industry Linkages</p> <p>(a) Ottawa Construction Association</p> <ul style="list-style-type: none"> <li>• AGM was February 13, 2018 at the Centurion Center.</li> </ul> <p>(b) Ontario Sewer and Watermain Construction Association</p> <ul style="list-style-type: none"> <li>• Reminder to submit nominations for the OSWCA Volunteer of the Year Award.</li> <li>• OSWCA Convention February 11-14, 2018, Niagara Falls</li> </ul> <p>(c) Ontario Road Builders Association &amp; Ontario Hot Mix Producers Association</p> <ul style="list-style-type: none"> <li>• ORBA Convention February 5-6; KS attended</li> </ul> <p>(d) Association of Ontario Road Supervisors</p> <ul style="list-style-type: none"> <li>• PC forwarded information about the Education Series to OARB</li> <li>• Spring Tour in June 5, 6, 7</li> </ul>
11	<p>Roundtable</p> <p>No additional items were discussed.</p>
13	<p>Future Meetings</p> <ul style="list-style-type: none"> <li>• March 21, 2018, Centurion Center, 3:00pm-5:00pm</li> <li>• April 12, 2018, Centurion Center, 5:30pm-9:30pm</li> </ul>
15	<p>Closing</p> <p>The meeting was closed at 5:00.</p>