

MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, October 11, 2017, 3:00 PM

This meeting was held at the Centurion Center with the following present:

Jim Flegg (JF)	Darrin Alberty (DA)	Paul Lemire (PL)	Edson Donnelly (ED) - A
Ken McIntyre (KM)	Perry Crozier (PC) - A	Steve McEachen (SM)	Jeff Mulcock (JM)
Stephen Turner (ST)	John DeKroon (DK)	Dave McClure (DM)	Alison Hogan (AH)
Steve Goodman (SG)	Kevin Kiley (KK) - A	Ezio Vena (EV) -A	Dale Harley (DH)
Ray Shannon (RS)	Dave Meikle (DM) - A	Rob Wallace (RW)	Neil Falls (NF)

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

Presentations from K. Sutherland and Dale Harley for our Executive Director position

1.0 Executive Report	
1.1 Previous Minutes (AH)	MOTION DEFERRED: It was moved by Ken McIntyre, seconded by Rob Wallace to approve the minutes from the September 11 meeting.
1.2 Treasurer’s Report (RS)	MOTION DEFERRED: It was moved by Steve Turner, seconded by John De Kroon to approve the expenses for September.
1.3 Executive Committee Report (JF)	2 nd Vice President position needs to be filled RS searching for Treasurer replacement
1.4 Correspondence (AH)	1.4.1 Forecasted Tenders September to January 2018 1.4.2 Project Managers Structure 1.4.3 NCHCA/City September 15 Minutes 1.4.4 Environment and Climate Protection Committee, September 19 1.4.5 2018 City of Ottawa Budget Consultation Schedule 1.4.6 Federal government proposes controversial tax regime changes 1.4.7 Safer Roads Campaign
2.0 Government Relations (DH)	
2.1 Harley Report (DH)	Report was presented (See Link) ../Dales monthly reports/2017/17-16-NCHCA-September 2017.doc
2.2 Media Relations (DH)	
2.3 Mayor’s Breakfast	Mayor’s Breakfast Series – October 5, Guest Speaker Daniel Alfredsson; DH and ST to attend
2.4 Liaison Meeting (JF)	See the following agenda items for the upcoming September 15 City Liaison meeting. All members are welcome to attend. Agenda: ../Ottawa City Liaison Meetings/2017 agendas/Agenda 20 October 2017 NCHCA City.docx Pedestrian accessibility ../Ottawa City Liaison Meetings/2017 Meeting minutes/Pedestrians Sept2017.pptx

	<p>Minutes ..\./Ottawa City Liaison Meetings/2017 Meeting minutes/Notes - NCHCA-City Meeting - 15 September 2017.docx</p> <p>Forecasted Tenders ..\./Ottawa City Liaison Meetings/2017 Meeting minutes/2017 - Forecasted Tender September 2017 -January 2018.pdf</p> <p>Reporting Structure ..\./Ottawa City Liaison Meetings/2017 Meeting minutes/PM Reporting Structure - DC Branch 1&2.xlsx</p>
3.0 Member Support (ST)	
3.1 Safety/WSIB (NF)	<p>Minutes are available at the following link: ..\.\Safety\Safety 2017\Safety Committe Meeting Sept 6 2017.xlsx</p> <p>The safety committee is always looking for much needed volunteers if any members are interested, contact Neil Falls at Karson Group or nfalls@karson.ca</p> <p>Please contact the Association office or email Steve Turner at sturner@storm.ca , if any members would like Stay Back, Stay Safe truck decals.</p>
3.2 Theft (ST)	<p>Ottawa Police are considering to disband the theft division. Proactively write a letter support the division.</p> <p>Crepin had a diesel packer stolen. Details were not forwarded to ST to pass along to OPD.</p> <p>Forward photos of any suspicious activity or photos to Steve Turner at sturner@storm.ca</p>
3.3 Specifications (SM/DA/EV)	<p>Robinson is doing the page by page review.</p> <p>Talk of not being a revision this year. SG to contact Anna regarding this.</p> <p>Meeting on Friday to discuss Change order.</p>
3.4 Industry Links	<p>3.4.1 OCA (RS) – Chairman Reception and Christmas Gala in November Working on an OCA strategic plan.</p> <p>3.4.2 CEO (ED) – Nothing to report at this time</p> <p>3.4.3 OSWCA (JM) – Meeting next week with Contractors</p> <p>3.4.4 ORBA/OHMPA (JF) – President’s Tour (October 16 to 20)</p> <p>3.4.5 OARS (RW) - The Association of Ontario Road Supervisors is hosting their Annual Trade Show in Belleville, ON June 6 & 7, 2018. This Trade Show features not only roads, but also municipal services, engineering services, and municipal products as a whole.</p>

3.5 VPM Subcommittee (WC)	<p>The VPM Committee met with the City Supply Branch. A second meeting scheduled for Tuesday October 17 at 3:00 pm at the Centurion Center to finalize industry comments on starting the 10 % tender award process that the city has proposed. We owe them the Health and Safety KPI wording proposal in the next week. The remaining items we are in agreement with them on, like new vendor's scores, etc.</p> <p>Please contact Wade Clouthier for further information at wclouthier@karson.ca</p>
4.0 Education/Recruitment (JF)	
4.1 Bursary (JF)	Nothing to report at this time.
4.2 Education (JF)	<p>Meeting was held with Anna at the City. No commitments were made regarding topics. Please forward any ideas to AH. Mention to bring in the OCA, declined.</p>
4.3 Recruitment (JF)	Nothing to report at this time.
5.0 Membership (PC)	
5.1 New Members (PC)	Nothing to report at this time.
5.2 Communications (AH)	5.3.1 Newsletter Content – forward content to AH (training still to be provided by MediaMall)
6.0 Social Networking (AH)	
6.1 RB Tailgate Party	Board asked AH to inquire about the private area on the North Stands for next year's tailgate. Food was poor.
6.2 Fall Dinner Dance	<p>ST and AH to confirm details with Brookstreet Friday, October 13 for the Prom Night Themed FDD. Room reservations must be made by Thursday, October 12, 2017 Looking for sponsorship!</p>
7.0 Roundtable	
8.0 Adjournment	
	Next meeting is November 8, 2017, 3 pm Centurion Center

Upcoming Events

VPM	October 17	Centurion
Liaison Meeting	October 20	Constellation

2017 NCHCA Event Dates

Curling Bonspiel	January 27	Nepean Sportsplex
Ski Day	March 31	Mont Tremblant
AGM	April 5	Centurion
Pothole	May 29	Kanata Lakes GC
Summer BBQ	July 13	1299 River Road
Manhole Open	August 14	Eagle Creek GC
RB Tailgate	September 29	TD Place
Fall Dinner Dance	November 4	The Brookstreet Hotel
2017 NCHCA Board Meeting Dates		
3:00 to 5:00 PM	June 14	Centurion Center
3:00 to 5:00 PM	July 12	Centurion Center
3:00 to 5:00 PM	August 9	Centurion Center
3:00 to 5:00 PM	September 13	Centurion Center
3:00 to 5:00 PM	October 11	Centurion Center
3:00 to 5:00 PM	November 8	Centurion Center
3:00 to 5:00 PM	December 13	Centurion Center
2018 NCHCA Board Meeting Dates		
3:00 to 5:00 PM	January 10	Centurion Center
3:00 to 5:00 PM	February 14	Centurion Center
3:00 to 5:00 PM	March 14	Centurion Center
3:00 to 5:00 PM	April 12	AGM Centurion Center
3:00 to 5:00 PM	May 9	Centurion Center
3:00 to 5:00 PM	June 13	Centurion Center
3:00 to 5:00 PM	July 11	Centurion Center
3:00 to 5:00 PM	August 8	Centurion Center
3:00 to 5:00 PM	September	FALL RETREAT
3:00 to 5:00 PM	October 10	Centurion Center
3:00 to 5:00 PM	November 14	Centurion Center
3:00 to 5:00 PM	December 12	Centurion Center