

MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, October 12, 2016 3:00 PM

This meeting was held at the Centurion Center with the following present.

Ken McIntyre (KM)	Darrin Alberty (DA) - A	Paul Lemire (PL) - A	Rob Wallace (RW) - A
Perry Crozier (PC)	Dennis Colautti (DC)	Steve McEachen (SM) - A	Edson Donnelly (ED) -A
Jim Flegg (JF) - A	Steve Goodman (SG)	Dave McClure (DM)	Jeff Mulcock (JM)
Stephen Turner (ST)	Dave Meikle (DM)	Russ Perry (RP) - A	Dale Harley (DH)
Ray Shannon (RS) - A	Kevin Kiley (KK) - A	Ezio Vena (EV) - A	Alison Hogan (AH)
Ty Arslan (TA) - A			

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

1.0 Executive Report	
1.1 Previous Minutes (AH)	MOTION: DEFERRED
1.2 Treasurer's Report (RS)	MOTION: DEFERRED
1.3 Executive Committee Report (KM)	<ul style="list-style-type: none"> ▪ Action Plans have been revised and updated <ul style="list-style-type: none"> ○ Executive Committee (Ken McIntyre) ○ Membership (Perry Crozier) ○ Education/Recruitment (Jim Flegg) ○ Government Relations (Dale Harley) ○ Member Support (Stephen Turner) ▪ AH to update 2017 Event date upon final confirmations
1.4 Correspondence (AH)	<p>Monthly correspondences included the following:</p> <p>1.4.1 CNL Industry Date, November 7th, Brookstreet Hotel – NCHCA to distribute details to membership upon receipt</p> <p>1.4.2 AORS – SG and PC met with the AORS, Association of Ontario Road Superintendents. Believe this to be a good fit with the NCHCA as they need to extend education component and we want to extend geographical component</p>
2.0 Government Relations (DH)	
2.1 Harley Report (DH)	<p>Report was presented (See Link)</p> <p>1. ..\..\Dales monthly reports\2016\16-09-Monthly Report.pdf</p>
2.2 Media Relations (DH)	See Link
2.3 Mayor's Breakfast	Mayor's Breakfast Series, October 14th, Premier Kathleen Wynne – DH and KM to attend
2.4 Liaison Meeting (KM)	<ul style="list-style-type: none"> ▪ October 21st, 8:00 at 100 Constellation, Room 655 W ▪ Agenda items included the following: <ul style="list-style-type: none"> ▪ Request for updated tender list for November to March

	<ul style="list-style-type: none"> ▪ Project status update for Federal infrastructure funding (water and wastewater) ▪ Provide NCHCA with Updated Org charts <ul style="list-style-type: none"> ○ Infrastructure services department ○ Drinking water services department
3.0 Member Support (ST)	
3.1 Safety/WSIB (TA)	<ul style="list-style-type: none"> ▪ Minutes are available at the following link: 2016 September 12 Board Meeting Minutes NCHCA.pdf ▪ Link for the Mock Trial Tickets (DH was unable to attend) https://www.eventbrite.ca/e/mock-trial-tickets-25376142726 ▪ ST met with Rob Wilkinson at the City for Stay Back, Stay Safe Cycling decals. If any members would like some decals please contact the Association office or Steve Turner at sturner@storm.ca
3.2 Theft (ST)	<ul style="list-style-type: none"> ▪ Market remains fairly quiet at this time
3.3 Specifications (SG/DA/EV)	<ul style="list-style-type: none"> ▪ The NCHCA Asphalt and Granular Materials Subcommittee met with City of Ottawa representatives on the morning of October 12th to discuss the two draft documents provided by the City of Ottawa concerning application of ERS to low tonnage projects (see previous minutes). A final draft specification will be circulated to the NCHCA Subcommittee in early November for review. The intent is to use the new specification as a stand-alone add-on to paving tenders issued between December 2016 and March 2017, after which the specification will be made part of Standard Specification F-3130.
3.4 Industry Links	<ul style="list-style-type: none"> ▪ 3.4.1 OCA (RS) <ul style="list-style-type: none"> ○ Chairman's Reception, November 2nd ○ Panel discussion, November 18th ▪ 3.4.2 CEO (ED) <ul style="list-style-type: none"> ○ Nothing to report ▪ 3.4.3 OSWCA (JM) <ul style="list-style-type: none"> ○ December 9th, KM to attend ○ OSWCA convention will be held in Panama City, FL, 2017 ▪ 3.4.4 ORBA (JF) <ul style="list-style-type: none"> ○ President's Tour, October 25th, Ottawa ○ Breakfast Meeting, October 26th ▪ 3.4.5 OHMPA <ul style="list-style-type: none"> ○ Nothing to report
3.5 VPM Subcommittee (WC)	<ul style="list-style-type: none"> ▪ Nothing to report. No change.
4.0 Education/Recruitment (JF)	
4.1 Bursary (JF)	

4.2 Education (JF)	<ul style="list-style-type: none"> ▪ The expenditure on the Education Series program material was approved for \$750.00
4.3 Recruitment (JF)	<ul style="list-style-type: none"> ▪ KM informed the board of a 3-tiered system where the government, the educational institution and the employer work together.
5.0 Membership (PC)	
5.1 New Members (PC)	<ul style="list-style-type: none"> ▪ GHD (Formally Conestoga-Rovers & Associates) will be approved via email. CARRIED
5.2 Communications (AH)	5.3.1 Newsletter Content – Please send to AH
6.0 Social Networking (AH)	
6.1 Fall Dinner Dance	<ul style="list-style-type: none"> ▪ November 12, Westin Hotel, Christmas Gala ▪ Rooms need to be booked by Wednesday, October 19th
7.0 Roundtable	
8.0 Adjournment	
	Next meeting is November 9th, 2016 at Centurion