

MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, MARCH 9, 2016 3:00 PM

This meeting was held at the Centurion Center with the following present.

Perry Crozier (PC)	Darrin Alberty (DA) - A	Kevin Kiley (KK) - A	Marty White (MW) - A
Ivan Levac (IL)	Wade Clouthier (WC)	Tim Maisonneuve (TM) - A	Edson Donnelly (ED) - A
Ken McIntyre (KM)	Dennis Colautti (DC) - A	Russ Perry (RP) - A	Jeff Mulcock (JM)
Jim Flegg (JF) - A	Stephen Goodman (SG)	Stephen Turner (ST)	Steve McEachen (SM)
Ray Shannon (RS)	Steven James (SJ)	Ezio Vena (EV)	Dave McClure (DM)
Alison Hogan (AH)	Dale Harley (DH)	Paul Lemire (PL)	Rob Wallace (RW)

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

<p>1.0 Executive Report</p> <p>1.0.1 Previous Meeting Minutes (AH)</p> <p>1.0.2 Treasurer’s Report (RS)</p> <p>1.0.3 Monthly Expenses (RS)</p> <p>1.0.4 Governance (IL)</p> <p>1.0.5 Correspondence (AH)</p>	<p>Welcome to our new Directors.</p> <p>MOTION: It was moved by Ray Shannon, seconded by Dave McClure to approve the minutes from the February 10th board meeting. CARRIED</p> <p>Membership dues are coming in; the Association is on track as per our budget. Year in review is currently underway. Ray discussed reinvesting one of our GICs with either the RBC or Bank of Nova Scotia depending on who might give us a better rate. Rates range from .9% to 1.2%</p> <p>MOTION: It was moved by Ivan Levac, seconded by Steve Goodman to reinvest our \$75,000 GIC for another 6 months. CARRIED</p> <p>MOTION: It was moved by Ivan Levac, seconded by Ezio Vena to approve the expenses as presented for February. CARRIED</p> <p><u>Reports are due to committee chairs 1 wk. prior to monthly bd mtg</u> 2nd VP – Steve Turner</p> <p>3 incoming directors include: Dave McClure (Toromont); Steve McEachern (Karson) and Paul Lemire (CACE)</p> <p>1 Replacement: Rob Wallace (Taggart)</p> <p>4 outgoing directors include: Carlo Taverna (M-Con); Wade Clouthier (Karsons); Tim Maisonneuve (CRS); Marty White (Taggart)</p> <p>WC will Chair VPM Committee SG will Chair Excess Soil Management SM will Chair Education Committee Tyler Aslan will Chair Safety Committee</p> <p>Monthly correspondences included the following:</p> <ul style="list-style-type: none"> • 2016 Seasonal Half Loads • e-Procurement Pilot Project • Proposed Excess Soil Management Policy Framework
--	---

<p>2.0.4 Liaison Meeting (PC)</p>	<p>March 24; NCHCA Agenda items include:</p> <ul style="list-style-type: none"> • City should look at posting Specifications on City Website for easier access. • Education Series Update • Updated Project List including Overlay Tender List • Flusher Hydrant Feedback • Specification Process Feedback
<p>2.0.5 Media Relations (DH)</p>	<p>See Harley House Report above</p>
<p>3.0 Member Support (IL) 3.0.1 Safety/WSIB (WC)</p> <p>3.0.2 Theft (ST)</p> <p>3.0.3 Specifications (SG/DA/EV)</p> <p>3.0.3.1. Excess Soils (SG)</p>	<p>Minutes and Safety Award winners can be found on our website @ http://www.nchca.ca/default/385/US_EN/Safety</p> <p>Crime Stoppers (Art Wong) has requested to partner with the NCHCA re: heavy theft prevention and awareness. Posters were distributed by ST.</p> <p>MOTION: It was moved by Ray Shannon, seconded by Ken McIntyre to approve the allocation of \$500 towards crime stoppers anonymous reward money. CARRIED</p> <p>SG emailed the Board the Summary of Revisions to the City of Ottawa 2016 specifications, which provided an overview of the changes made to the specifications as a result of the 2015/2016 review process.</p> <p>The NCHCA now has three active specification subcommittees as follows:</p> <ol style="list-style-type: none"> 1. Asphalt and Granular Materials (Steve Goodman, Chair) 2. Concrete (Ezio Vena, Chair) 3. Underground (Darrin Alberty, Chair) <p>All three subcommittees were actively involved in the 2015/2016 review process, which included numerous meetings both internally and with City staff. Although some positive progress was made by all three subcommittees, the amount of progress is <u>not</u> proportional to the considerable time and effort put in by NCHCA members. As with the 2014/2015 process, NCHCA members actively participated in the review process with valid and technically-supported change requests. Discussion with the City during the process was generally positive, however, at the deadline we once again were disappointed with very few modifications. I cannot say whether this is the result of insufficient staffing resources at the City but it is fairly clear that the current review process is not effective from our perspective.</p> <p>Based on the above, SG will be convening a meeting with PC and the subcommittee chairs to discuss the current review process and make suggestions to the City for 2016/2017.</p> <p>The annual Specification Information Session was held at the Nepean Sportsplex on March 3rd. NCHCA attendance was very good.</p> <p>Forward any comments to SG at sgoodman@hceng.ca</p>

	<ul style="list-style-type: none"> - AGM, April 13, Centurion Center - Pothole Open, Kanata Lakes/Eagle Creek, Monday, May 30 - Summer BBQ/Lobster fest, 1299 River Road, July 14 - Manhole Open, GreyHawk GC, Tuesday, August 16 - Fall Dinner Dance, Westin, November 12
<u>8.0 Roundtable</u>	
<u>9.0 Adjournment</u>	<p>MOTION: It was moved by Ivan Levac, second by Ezio Vena to adjourn the meeting CARRIED</p> <p>Next meeting is Wednesday April 13th, 2016</p>