



**MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, July 12, 2017, 3:00 PM**

This meeting was held at the Centurion Center with the following present.

Jim Flegg (JF)	Darrin Alberty (DA)	Paul Lemire (PL)	Edson Donnelly (ED)
Ken McIntyre (KM)	Perry Crozier (PC) - A	Steve McEachen (SM)	Jeff Mulcock (JM)
Stephen Turner (ST)	John DeKroon (DK)	Dave McClure (DM)	Alison Hogan (AH)
Steve Goodman (SG)	Kevin Kiley (KK)	Ezio Vena (EV)	Dale Harley (DH)
Ray Shannon (RS)	Dave Meikle (DM) - A	Rob Wallace (RW)	Neil Falls (NF)

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

<b>1.0 Executive Report</b>	
1.1 Previous Minutes (AH)	MOTION DEFERRED: It was moved by Steve McEachen, seconded by Rob Wallace, to approve the minutes from the May 10 and the June 9 meeting. CARRIED
1.2 Treasurer’s Report (RS)	MOTION DEFERRED: It was moved by Dave McClure, seconded by Paul Lemire to approve the expenses for May and June.  The Association remains in a solid financial situation at this time, better than originally forecasted due to the receipt of 2017 membership fees and the increase in Pothole sponsorship participation from our members.
1.3 Executive Committee Report (JF)	AH annual review has been completed. Fall Retreat for the current board and Past Presidents is scheduled for September 10 and 11 at the Glenn House Resort in 1000 Islands.
1.4 Correspondence (AH)	CLAEO letter to Kathleen Wynne
<b>2.0 Government Relations (DH)</b>	
2.1 Harley Report (DH)	Report was presented (See Link) <a href="..\Dales monthly reports\2017\17-06-Monthly Report.doc">..\Dales monthly reports\2017\17-06-Monthly Report.doc</a>
2.2 Media Relations (DH)	Nothing to report at this time as the website is currently under re-construction and upgrades.
2.3 Mayor’s Breakfast	July breakfast series cancelled.  ST to contact Mary Deacon, Chair of the Bell Let's Talk mental health initiative, regarding possibility of speaking at our 2018 AGM
2.4 Liaison Meeting (JF)	July meeting cancelled.

<b>3.0 Member Support (ST)</b>	
3.1 Safety/WSIB (NF)	<p>Minutes are available at the following link: <a href="..\..\Safety\Safety 2017\Copy of Safety Committe Meeting June 7 2017.xlsx">..\..\Safety\Safety 2017\Copy of Safety Committe Meeting June 7 2017.xlsx</a></p> <p>The safety committee is currently looking for much needed volunteers if any members are interested, contact Neil Falls at Karson Group or <a href="mailto:nfalls@karson.ca">nfalls@karson.ca</a></p> <p>Please contact the Association office or email Steve Turner at <a href="mailto:sturner@storm.ca">sturner@storm.ca</a> , if any members would like Stay Back, Stay Safe truck decals.</p>
3.2 Theft (ST)	<p>Forward photos of any suspicious activity or photos to Steve Turner at <a href="mailto:sturner@storm.ca">sturner@storm.ca</a></p>
3.3 Specifications (SG/DA/EV)	<p>RS is currently working with bonding companies in hopes of providing the Association and industry average cost of overhead. These averages will be forwarded to the City for their consideration regarding payment and processing of change orders.</p> <p>RS to get another 2 quotes from 2 more independent sources.</p> <p>SG reiterated the reminder to all members that if there is a specification that you would like to keep for 2017, to notify him asap at <a href="mailto:sgoodman@hceng.ca">sgoodman@hceng.ca</a> so it may be retained for the following year.</p> <p>EV – will be in contact with the COO to discuss standardizing a provisional item for concrete flat work winter heating.</p> <p>Project Status Update list (until October) has been uploaded on the home page of our website.</p>
3.4 Industry Links	<p>3.4.1 OCA (RS)</p> <ul style="list-style-type: none"> <li>○ Working on the construction of their new building (9 Antares and Hunt Club), February completion date</li> <li>○ July 19 – RB Tailgate Party</li> <li>○ September 12 – chairman’s Golf Tournament, Eagle Creek</li> <li>○ Holding discussions with CCA regarding the current viability of our local, provincial and federal construction associations.</li> </ul> <p>3.4.2 CEO (ED)</p> <ul style="list-style-type: none"> <li>○ City reorg was discussed - are we able to get an updated org chart?</li> </ul> <p>3.4.3 OSWCA (JM)</p> <ul style="list-style-type: none"> <li>○ Excess soils is a hot topic these days</li> </ul> <p>3.4.4 ORBA / OHMPA (JF)</p> <ul style="list-style-type: none"> <li>○ Currently going through staffing transitions</li> </ul> <p>3.4.5 OARS (PC)</p>

3.5 VPM Subcommittee (WC)	Letter was forwarded to Will MacDonald. Waiting for feedback from City. Hopefully something by Friday, July 21.
<b>4.0 Education/Recruitment (JF)</b>	
4.1 Bursary (JF)	20 applications to date
4.2 Education (JF)	
4.3 Recruitment (JF)	<ul style="list-style-type: none"> <li>▪ KM informed the board of a 3-tiered system where the government, the educational institution and the employer work together. Pending.</li> </ul>
<b>5.0 Membership (PC)</b>	
5.1 New Members (PC)	<p>MOTION: It was moved by Ken McIntyre, seconded by Ezio Vena to approve the following Associate memberships:</p> <ul style="list-style-type: none"> <li>○ M. Sullivan and Son Limited referred by Carlo Taverna and Mike Paquette (Anchor</li> <li>○ BDA Global referred by Henry Brenning</li> <li>○ Ellis Don refereed by Dave Meikle</li> <li>○ The IT Department Corporation referred by Jim Flegg</li> <li>○ Malmberg Truck referred by Joe Rathwell</li> <li>○ NT3 Global referred by Giovanni Cautillo CARRIED</li> </ul>
5.2 Communications (AH)	5.3.1 Newsletter Content – Please send to AH
<b>6.0 Social Networking (AH)</b>	
6.1 Manhole Open	Eagle Creek, Monday, August 14, Price tbd and uploaded upon receipt
<b>7.0 Roundtable</b>	
<b>8.0 Adjournment</b>	
	Next meeting is September 10 and 11, 2017, Glenn House 1000 Islands

## Upcoming Events

WSIB AGM	Sept 20	Toronto Convention Center, Room 203
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## 2017 NCHCA Event Dates

Curling Bonspiel	January 27	Nepean Sportsplex
Ski Day	March 31	Mont Tremblant
AGM	April 5	Centurion
Pothole	May 29	Kanata Lakes GC
Summer BBQ	July 13	1299 River Road
Manhole Open	August 14	Eagle Creek GC
RB Tailgate	September 29	TD Place
Fall Dinner Dance	November 4	The Brookstreet Hotel
2017 NCHCA Board Meeting Dates		
3:00 to 5:00 PM	June 14	Centurion Center
3:00 to 5:00 PM	July 12	Centurion Center
3:00 to 5:00 PM	August 9	Centurion Center
3:00 to 5:00 PM	September 13	Centurion Center
3:00 to 5:00 PM	October 11	Centurion Center
3:00 to 5:00 PM	November 8	Centurion Center
3:00 to 5:00 PM	December 13	Centurion Center