

MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, January 11, 2016 3:00 PM

This meeting was held at the Centurion Center with the following present.

Ken McIntyre (KM)	Darrin Alberty (DA)	Paul Lemire (PL) - A	Rob Wallace (RW) - A
Perry Crozier (PC)	Dennis Colautti (DC) - A	Steve McEachen (SM) - A	Edson Donnelly (ED)
Jim Flegg (JF)	Steve Goodman (SG)	Dave McClure (DM)	Jeff Mulcock (JM)
Stephen Turner (ST)	Dave Meikle (DM)	Russ Perry (RP)	Dale Harley (DH)
Ray Shannon (RS) - A	Kevin Kiley (KK)	Ezio Vena (EV)	Alison Hogan (AH)
Ty Arslan (TA)			

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

1.0 Executive Report	
1.1 Previous Minutes (AH)	MOTION: It was moved by Steve Goodman, seconded by Dave McClure, to approve the minutes from the December 7th board meeting. CARRIED
1.2 Treasurer's Report (RS)	MOTION: It was moved by Russ Perry, seconded by Steve Turner to approve the December financial statements and ratify expenses. CARRIED Finances are in good shape, have some final adjustments to the year to perform over the next couple of weeks, but will end up with Net Income in the +\$10,000 range for 2016, which is far ahead of our forecast loss for the year. We will have the books finalized by Jan 25 th or so, and off to the accounting firm by the end of the month to prepare our year end.
1.3 Executive Committee Report (KM)	KM contacted the majority of directors to discuss/determine intentions for 2017 KM to prepare President's Message for January Newsletter
1.4 Correspondence (AH)	N/A
2.0 Government Relations (DH)	
2.1 Harley Report (DH)	Report was presented (See Link) ..\..\Dales monthly reports\2017\16-12-Monthly Report.doc
2.2 Media Relations (DH)	See Link above or online at: http://www.nchca.ca/default/526/US_EN/Resource_Centre/Media_Coverage/2016
2.3 Mayor's Breakfast	Mayor's Breakfast Series, Mayor's Breakfast Series, Feb 1, Allan Reid, President & CEO Juno Awards; AH to purchase 2 tickets

2.4 Liaison Meeting (KM)	<p>December Minutes</p> <ul style="list-style-type: none"> ▪ ..\Minutes 2016\2016 December 7th Board Meeting Minutes NCHCA.pdf <p>Agenda items for the January 20th meeting included the following:</p> <ul style="list-style-type: none"> ○ 2017 Forecasted Tenders Jan-May ○ Education Series Update ○ LRFP Update process ○ Road projects identified by City as having performance issues ○ VPM Meeting
3.0 Member Support (ST)	
3.1 Safety/WSIB (TA)	<p>Minutes are available at the following link: http://www.nchca.ca/default/542/US_EN/Safety/Safety_Minutes</p> <p>If any members require Stay Back, Stay Safe truck decals, please contact the Association office or email Steve Turner at sturner@storm.ca</p>
3.2 Theft (ST)	<p>Forward photos of any suspicious activity or photos to Steve Turner at sturner@storm.ca</p>
3.3 Specifications (SG/DA/EV)	<p>Spec Review will be held on March 7, 2017. Details to follow.</p>
3.4 Industry Links	<p>3.4.1 OCA (RS)</p> <ul style="list-style-type: none"> ○ Feb 9, 2017 – OCA Senators night vs. Dallas Stars – Tickets are \$65 each and there are about 30 left. Tickets include meal on the “Ledge”. ○ Feb 17, 2017 – OCA Curling Bonspiel ○ Feb 28, 2017 – OCA AGM – 5:00-8:30pm at Centurion Centre <p>3.4.2 CEO (ED)</p> <ul style="list-style-type: none"> ○ The main topics discussed at the City/NCHCA Liaison were also discussed at the City/CEO Liaison which include an update on the VPM system (scores to start meaning something in 2018) and recent changes with DWS (temporary water services) and potential changes to come (contractors permitted to make connections). As well, updated contact lists were promised and seem to becoming available as we received one for the Design and Construction Branch 1 group <p>3.4.3 OSWCA (JM)</p> <ul style="list-style-type: none"> ○ OSWCA convention will be held in Panama City, FL, 2017 ○ Excess Soils ○ Expansion of regional fund to include the cost of work boots, safety glasses etc <p>3.4.4 ORBA (JF)</p> <ul style="list-style-type: none"> ○ ORBA is requesting joint representation on each other’s board in a non-voting capacity

	<ul style="list-style-type: none"> ○ Representative to be determined <p>3.4.5 OHMPA</p> <ul style="list-style-type: none"> ○ Amalgamated with ORBA ○ KM attended Fall Seminar – seminar was very practical this year. Not as technical.
3.5 VPM Subcommittee (WC)	<ul style="list-style-type: none"> ▪ A meeting is being planned for March 2017 with City of Ottawa Supply branch. It will be to discuss their present results and methods of moving ahead on applying the VPM Process in the future.
4.0 Education/Recruitment (JF)	
4.1 Bursary (JF)	N/A
4.2 Education (JF)	<p>Participation in our Education Series sponsorship program has exceed our expectations.</p> <ul style="list-style-type: none"> ▪ January 12, 2017 Heavy Construction Outlook (Centurion Conference & Event Center) ▪ February 9, Moving People During Construction (Ben Franklin Place) ▪ February 24, Bridging the Gap between Owners, Consultants and Contractors (Ben Franklin Place) ▪ March 23, Building Better Infrastructure (Ben Franklin Place)
4.3 Recruitment (JF)	<ul style="list-style-type: none"> ▪ KM informed the board of a 3-tiered system where the government, the educational institution and the employer work together. Pending. ▪ JF to attend with DH a session re: LMI and workforce development on January 17
5.0 Membership (PC)	
5.1 New Members (PC)	N/A
5.2 Communications (AH)	5.3.1 Newsletter Content – Please send to AH
6.0 Social Networking (AH)	
6.1 Curling Bonspiel	<ul style="list-style-type: none"> ▪ January 27, Nepean Sportsplex ▪ Registration and sponsorships are available online
7.0 Roundtable	
8.0 Adjournment	MOTION to adjourn meeting moved by Perry Crozier, seconded by Steve

	Goodman. CARRIED
	Next meeting is February 15th, 2016 at Centurion

Upcoming Events

Education Series	January 12	Centurion Center (Heavy Construction Outlook)
NCHCA Liaison	January 20	
Bonspiel	January 27	Nepean Sportsplex
Education Series	February 9	Ben Franklin Place (Moving People)
NCHCA Board Meeting	February 15	Centurion
NCHCA Liaison	February 17	
Education Series	February 24	Ben Franklin Place (Bridging the Gap)
NCHCA Board Meeting	March 8	Centurion
Con Expo	March 7 to 9	Vegas
NCHCA Liaison	March 17	
Education Series	March 23	Ben Franklin Place (Better Infrastructure)
Ski Day	March 31	?
NCHCA AGM	April 5	Cyril Leeder – Guest Speaker

2016 NCHCA Event Dates

Curling Bonspiel	January 27	Nepean Sportsplex
Ski Day	March 31	Calabogie Peaks
AGM	April 5	Centurion
Pothole	May 29	Kanata Lakes GC
Summer BBQ	July 13	1299 River Road
Manhole Open	August 14	Eagle Creek GC
Fall Dinner Dance	November 4	The Brookstreet Hotel
2017 NCHCA Board Meeting Dates		
3:00 to 5:00 PM	January 11	Centurion Center
3:00 to 5:00 PM	February 15	Centurion Center
3:00 to 5:00 PM	March 8	Centurion Center
3:00 to 5:00 PM	April 5	Centurion Center AGM
3:00 to 5:00 PM	May 10	Centurion Center
3:00 to 5:00 PM	June 14	Centurion Center
3:00 to 5:00 PM	July 12	Centurion Center
3:00 to 5:00 PM	August 9	Centurion Center
3:00 to 5:00 PM	September 13	Centurion Center

3:00 to 5:00 PM	October 11	Centurion Center
3:00 to 5:00 PM	November 8	Centurion Center
3:00 to 5:00 PM	December 13	Centurion Center
