

MEETING MINUTES and ACTION ITEMS FOR WENDESDAY, August 9, 2017, 3:00 PM

This meeting was held at the Centurion Center with the following present:

Jim Flegg (JF)	Darrin Alberty (DA) - A	Paul Lemire (PL) - A	Edson Donnelly (ED) - A
Ken McIntyre (KM) -A	Perry Crozier (PC)	Steve McEachen (SM) -A	Jeff Mulcock (JM)
Stephen Turner (ST)	John DeKroon (DK)	Dave McClure (DM)	Alison Hogan (AH)
Steve Goodman (SG)	Kevin Kiley (KK) -A	Ezio Vena (EV) -A	Dale Harley (DH)
Ray Shannon (RS)	Dave Meikle (DM) - A	Rob Wallace (RW)	Neil Falls (NF)

MISSION STATEMENT: To promote the role of our industry (road building, aggregate, bridge, sewer and watermain construction firms as well as supporting businesses) in the construction and maintenance of sustainable infrastructure.

1.0 Executive Report	
1.1 Previous Minutes (AH)	MOTION DEFERRED: It was moved by Ray Shannon, seconded by Perry Crozier, to approve the minutes from the July 12 meeting.
1.2 Treasurer’s Report (RS)	MOTION DEFERRED: It was moved by Dave McClure, seconded by Paul Lemire to approve the expenses for July. The Association remains in a solid financial situation at this time, better than originally forecasted. Expenses are in line as forecasted. Activities have produced good results. Overall, the association is in much better shape than 3 months ago.
1.3 Executive Committee Report (JF)	Fall Retreat for the current board and Past Presidents is scheduled for September 10 and 11 at the Glenn House Resort in 1000 Islands. Revised agenda to be prepared by AH and forwarded to the Board prior to the September meeting.
1.4 Correspondence (AH)	<ul style="list-style-type: none"> o MNR Aggregate fees and royalties increases – forwarded to the members o Mayor’s tournament, August 17, Stonebridge – Dave Meikle, Henry Brenning, Bob Watson and Mike LeLacheur to attend on behalf of the NCHCA. NCHCA also purchased a bronze sponsorship in support of the Mayor’s tournament.
2.0 Government Relations (DH)	
2.1 Harley Report (DH)	Report was presented (See Link) ..\Dales monthly reports\2017\17-07-Monthly Report.doc ..\city\2017\Ad Campaign (Safer Roads Ottawa) v2.doc
2.2 Media Relations (DH)	Big delays on the launching of the new website as the developer is having difficulties with importing the member datafile and the log in capabilities. The association has to convert the QB to an online system in

	the meantime.
2.3 Mayor's Breakfast	<p>August breakfast series cancelled.</p> <p>ST to contact Mary Deacon, Chair of the Bell Let's Talk mental health initiative, regarding possibility of speaking at our 2018 AGM (pending)</p>
2.4 Liaison Meeting (JF)	<p>See the following links for our upcoming August 18th City Liaison meeting. All members are welcome to attend.</p> <p>..\city\2017\Agenda 18 August 2017 NCHCA City.docx</p> <p>..\city\2017\Notes - NCHCA-City Meeting - 22 June 2017.docx</p> <p>..\city\2017\MNR Aggregate fees and royalties increases.pdf</p> <p>..\city\2017\20170714 - NCHCA analysis of overhead.pdf</p> <p>..\city\2017\2017-07-20 Overhead Benchmark.pdf</p>
3.0 Member Support (ST)	
3.1 Safety/WSIB (NF)	<p>Minutes are available at the following link: ..\Safety\Safety 2017\Safety Committe Meeting August 9 2017.xlsx</p> <p>On Saturday, July 22, 2017 Ms. Fraser was not working but was travelling in Arnprior when she noticed that job site fencing Cavanagh had erected around the perimeter of the job site was down. She telephoned Cavanagh worker (Mr. Konnor Fraser) who was also not working and they both put the fencing back into place. Ms. Amanda Fraser performs traffic control and Mr. Konnor Fraser is a sewer worker with Cavanagh. Crews on this site were not working on Saturday, July 22, 2017. Example of hazard recognition and prevention.</p> <p>The fencing that was down was in the downtown sector which is quite busy on weekends and especially on Saturdays. The actions by Ms. Fraser and another Cavanagh worker, Mr. Konnor Fraser, prevented injuries as one of the areas that Cavanagh is working in Arnprior is downtown.</p> <p>It is especially noteworthy that Ms. Fraser took the time to call a Cavanagh worker and help put the fencing back into place when she was off duty so that the general public, including children, could be protected.</p>

	<p>The safety committee is currently looking for much needed volunteers if any members are interested, contact Neil Falls at Karson Group or nfalls@karson.ca</p> <p>Please contact the Association office or email Steve Turner at sturner@storm.ca , if any members would like Stay Back, Stay Safe truck decals.</p>
3.2 Theft (ST)	<p>Forward photos of any suspicious activity or photos to Steve Turner at sturner@storm.ca</p>
3.3 Specifications (SG/DA/EV)	<p>RS is currently working with bonding companies in hopes of providing the Association and industry average cost of overhead. These averages will be forwarded to the City for their consideration regarding payment and processing of change orders. This is currently under review and discussion with the City.</p> <p>SG reiterated the reminder to all members that if there is a specification that you would like to keep for 2017, to notify him asap at sgoodman@hceng.ca so it may be retained for the following year.</p> <p>EV – will be in contact with the COO to discuss standardizing a provisional item for concrete flat work winter heating.</p> <p>Project Status Update list (until October) has been uploaded on the home page of our website.</p>
3.4 Industry Links	<p>3.4.1 OCA (RS)</p> <ul style="list-style-type: none"> ○ Working on the construction of their new building (9 Antares and Hunt Club), February completion date ○ July 19 – RB Tailgate Party ○ September 12 – chairman’s Golf Tournament, Eagle Creek ○ Holding discussions with CCA regarding the current viability of our local, provincial and federal construction associations. <p>3.4.2 CEO (ED) – ED not available</p> <p>3.4.3 OSWCA (JM) - nothing to report at this time</p> <p>3.4.4 ORBA/OHMPA (JF) - Currently going through staffing transitions</p> <p>3.4.5 OARS (PC) - The Association of Ontario Road Supervisors is hosting their Annual Trade Show in Belleville, ON June 6 & 7, 2018. This Trade Show features not only roads, but also municipal services, engineering services, and municipal products as a whole.</p> <p>They expect next year’s Show to be the biggest the AORS has ever held;</p>

	<p>in a prime location along the 401 and centrally located in Eastern Ontario. With over 2000 visitors expected over two days, it's a great opportunity to showcase your services to the Municipal and Road Maintenance professionals.</p> <p>If interested in displaying, booths are selling fast; don't miss this opportunity!</p> <p>Visit the website below for more details, registration forms, and layout maps.</p> <p>http://aors.on.ca/events/aors-trade-show/</p>
3.5 VPM Subcommittee (WC)	Ongoing with City. Please contact Wade Clouthier for further information at wclouthier@karson.ca
4.0 Education/Recruitment (JF)	
4.1 Bursary (JF)	<p>Despite having difficulties with the online bursary system. The committee awarded the following bursary recipients below:</p> <ol style="list-style-type: none"> 1. The Founder's Award - Robert Kimberley (financial need) <ul style="list-style-type: none"> • Samantha DeVries 2. The Harley House Award (highest grade point average) <ul style="list-style-type: none"> • Colette Koopman 3. The National Capital Heavy Construction Association Award (industry related) <ul style="list-style-type: none"> • Keaton Kenny • Lakmal Herath
4.2 Education (JF)	
4.3 Recruitment (JF)	<ul style="list-style-type: none"> ▪ KM informed the board of a 3-tiered system where the government, the educational institution and the employer work together. Pending.
5.0 Membership (PC)	
5.1 New Members (PC)	<p>MOTION: It was moved by Steve Goodman, seconded by Stephen Turner to approve the following Associate membership:</p> <ul style="list-style-type: none"> ○ T.J. Clarke Utilities Ltd. Referred by Paul Lemire CARRIED
5.2 Communications (AH)	5.3.1 Newsletter Content – forward content to AH
6.0 Social Networking (AH)	
6.1 RB Tailgate Party	Tickets are \$120 pp (includes 2 drinks and all the food you can eat)

	available on line at www.nchca.ca or http://www.nchca.ca/ecommerce/4 CAPACITY LIMIT OF 200 Game tickets will be delivered prior to the day of the game (7:00 pm start)
7.0 Roundtable	
8.0 Adjournment	
	Next meeting is September 10 and 11, 2017, Glenn House 1000 Islands

Upcoming Events

WSIB AGM	Sept 20	Toronto Convention Center, Room 203
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2017 NCHCA Event Dates

Curling Bonspiel	January 27	Nepean Sportsplex
Ski Day	March 31	Mont Tremblant
AGM	April 5	Centurion
Pothole	May 29	Kanata Lakes GC
Summer BBQ	July 13	1299 River Road
Manhole Open	August 14	Eagle Creek GC
RB Tailgate	September 29	TD Place
Fall Dinner Dance	November 4	The Brookstreet Hotel
2017 NCHCA Board Meeting Dates		
3:00 to 5:00 PM	June 14	Centurion Center
3:00 to 5:00 PM	July 12	Centurion Center
3:00 to 5:00 PM	August 9	Centurion Center
3:00 to 5:00 PM	September 13	Centurion Center
3:00 to 5:00 PM	October 11	Centurion Center
3:00 to 5:00 PM	November 8	Centurion Center
3:00 to 5:00 PM	December 13	Centurion Center

